

Instructions for Submission

Publishers Who Requested and Received Approval to Conduct a Research Study

Request to Conduct a Study

A district or districts may work with a publisher to conduct an experimental or quasi-experimental research study involving the proposed product. The district(s) and publishers who are interested in conducting a research study must complete the *Request to Conduct a Study Form* and submit it by the Call for Submissions due date. The request must describe the proposed study in detail and specify how all technical specifications outlined in the list of criteria will be collected during the study.

A panel of measurement experts will review the request to determine whether the proposed study meets the research design and data analysis criteria. If the request is approved, the district must also submit a waiver to the State Board of Education (which will be forwarded to the Education Oversight Committee) for approval. If approved, the publisher will have up to two years to implement the study, collect the evidence, and summarize the results. Funds appropriated for the Adoption List of Formative Assessments may be used by the approved district(s) to offset the costs of administering the tests.

When the study has been completed, a research report, following the requirements described in the Instructions for Submission, must be sent to the Office of Assessment and Standards at SCDE. The report must be submitted by August following the second year of implementation. The research study will then be evaluated using the Evaluation Criteria and the procedures specified in these instructions. If the product is approved, an alignment study will be conducted and the product will be added to the Adoption List.

Districts and publishers needing guidance with study or report submission, please contact Susan Creighton at screight@ed.sc.gov for assistance.