

RELOCATABLE GUIDE

MEETING MINUTES

December 7, 2011

Room 806

1:30 p.m.

Voting Committee Members Present:

Delisa Clark, Chair

Voting Committee Members Teleconferencing:

David Blackwell, Eric Cook
John Stehmeyer, Dr. Frank Vail

Committee Members Present:

John Jackson

Committee Members Not Present:

Scott Carlin, Kevin Chipman, Mark Dillon
Bill Lewis, Alan Lumpkin, Dennis Knight
Terry Mills, Robert Mitchell, Joan Smith,
Larry Stegner

Other Committee Members

Teleconferencing:

Jaime Benton, Todd Evatt, Al McVey

Recorder:

Juliet Berry

OPENING

Mrs. Clark welcomed everyone to the meeting and thanked them for participation.

DECLARATION OF QUORUM

Mrs. Clark declared a quorum.

REVIEW OF PREVIOUS CHANGES

Changes were reviewed from the minutes of the Relocatable Guide meeting on November 30, 2011.

MEETING CONCLUSION

Dr. Vail made a motion to accept the Relocatable Guide as revised. Seconded by Mr. Cook. The Motion carried.

Ms. Clark stated we will schedule a meeting with the full committee on January 12, 2012, 10:00 a.m., Rutledge Conference Room (basement), Rutledge Building.

Ms. Clark advised the committee of the upcoming subcommittee meetings beginning in February for the *South Carolina Planning and Construction Guide* and encouraged everyone to provide input.

Ms. Clark will email the *2012 South Carolina Annual Inspection and Maintenance for Relocatables* for any comments.

ADJOURNMENT

Dr. Vail made a Motion to adjourn the meeting. Seconded by Mr. Jackson. The Motion carried. The meeting adjourned at 2:00 P.M.