

MINUTES

THE SOUTH CAROLINA PUBLIC SCHOOL FACILITIES COMMITTEE GUIDE REVIEW MEETING

**Rutledge Building, Room 806
Columbia, South Carolina**

**February 16, 2012
10:00 A.M.**

Committee Members Present:	Delisa Clark, PE, Chair; Kim Aydlette; John Butler; Allen Carter, AIA; Robert C. Corbin; Michael Criss, AICP; K. Mark Faulk (Proxy for Ashley Johnson, PE); Catherine Graham; Greg Hughes; E. Michael Jackson; Steven M. Jenkins, PE; Miles Jordan, PE; Jacqueline Myers; Jeffrey Reynolds, AGC
Committee Members Not Present:	Howard D. Coogler, Jr.; Barbara Haller AIA Ashley Johnson, PE; Representative Phillip D. Owens
Advisory Member Present:	Michael T. James, Manuel Hendrix, Rick Ott Cindy Wright
Advisory Members Not Present:	Mark Arrington, David Brooks, Dennis Burgess Maris Burton, Steve Coe, Bill Day, Dr. Rette Dean, Jr. Brian Deichman, Isaac Dupree, Ed Estridge Joey Goforth, Jeff Holstein, Tommy Hughes, Dennis Knight, Jenny Latour, Bill Laughlin, Bill Lewis Lavern Murray, Cole Owens, Raymond Perkins Scott Powell, Ervin Robeson, Eddie Rodelsperger Jeff Scott, Joan Smith, John Stehmeyer, Mike Stone, Tom Stoudenmier, Allen R. Taylor, Steve Usry, Jim Vicar, Chris Voso, Mason Wall, Dennis Ward, Darrell Watts
Others Present:	Charles Carson, Chuck Downs, Ronnie Hall Byard Stevens
By Phone:	David Blackwell (Proxy for Adolf Zubia) Mike Russell, Emma Souder, AIA
Recorder:	Juliet Berry

OPENING

Ms. Clark, Chair, welcomed everyone to the South Carolina Public School Facilities Committee Guide Review meeting on February 16, 2012.

DISCUSSION OF THE AGENDA

Mrs. Clark stated the purpose for this meeting is to discuss the goals of the committee in the review process and to discuss a change in the format. Mrs. Clark repeated Dr. Zais' goal for the committee to provide tools for our school districts while maintaining the greatest flexibility for school districts to make the best decisions at their level. This was embraced with the revision of the Relocatable Guide and well received by the districts and we are looking for a similar scope for the Guide.

DISCUSSION OF REVIEW FORMAT

Ms. Clark proposed changes to the current Guide format such as moving Barrier Free Design section into the architectural section. Architects are accustomed to addressing ADA and accessibility issues in the building code and this change would make the Guide more like the code. Similarly, emergency preparedness, administrative sections covering document reviews and submittals and construction administration and inspection sections could be moved into the general requirements area because they are all administrative functions

The consensus of the group was to accept the proposed changes to the Guide format.

Ms. Clark advised the subcommittee meetings will begin this coming Thursday, February 23, 2012, from 10:00 a.m. – noon for discussion of Chapters 1, 5, 6, 7, 8, and 9 will be discussed.

The number of subcommittees will be reduced to three instead of the existing five.

Ms. Myers has volunteered to chair our first subcommittee (Chapters 1, 5, 6, 7, 8 and 9) General Requirements.

Mr. Hughes has volunteered to chair the second subcommittee which cover Chapters 2, 3, and 4.

Mrs. Clark will chair the third subcommittee, Engineering (plumbing, mechanical and electrical) which covers Chapters 10-12.

The deadline for volunteers for the first subcommittee would be by the close of day on Tuesday, February 21, 2012 and the deadline for the remaining subcommittees would be by the close of business Friday, February 24, 2012. This will give Mrs. Clark and the subcommittee chair time to review the names submitted and recruit additional members should the need for additional experience and expertise arise.

If would like to serve on a committee, please send Ms. Berry an email. You can serve on any committee, voting or advisory.

Ms. Aydlette shared with the committee if you have an interest in more than one subcommittee and have concerns about attendance regularly on one of them, you may want to consider being a nonvoting member of this particular committee.

Mrs. Clark encouraged all who are interested to participate in the meetings in person or teleconference. If you are not available during the scheduled meeting, you can review the meeting minutes and provide comments for consideration in the next meeting.

Mr. Hendrix asked if contractors other than general contractors could be involved in the revision process. Mrs. Clark stated that all contractors, fire alarm, sprinkler, mechanical and electrical, would be welcome.

DISCUSSION OF COMMUNICATION PROCESSES

Ms. Clark advised everyone may attend the meetings in person or by teleconference. OSF will distribute the minutes and the next week's agenda by Friday noon and will post the information on our web site. Due to IT constraints, the minutes may not be available for viewing until Saturday. Comments can be submitted by email or phone for consideration at the next meeting.

ADJOURNMENT

The meeting adjourned at 10:30 A.M.