

# **MINUTES**

## **THE SOUTH CAROLINA PUBLIC SCHOOL FACILITIES COMMITTEE GUIDE REVIEW MEETING**

**Rutledge Building, Room 1000  
Columbia, South Carolina**

**April 26, 2012  
10:00 A.M.**

Voting Members Present: Greg Hughes, AIA, Chair; Delisa Clark, PE  
Scott Carlin, H. Ashley Johnson, PE  
Allen Taylor, AIA

Teleconference Voting Members: David Blackwell, II, PE

Voting Member Not Present: Catherine Graham, MEBME

Advisory Member Present: Kim Aydlette, Esq.  
Michael Criss, AICP; Penny Danielson  
K. Mark Faulk, Michael T. James  
Steven Jenkins, PE; Bill Laughlin, AIA  
Jacqueline Myers, Cindy Wright, AIA

Teleconference Advisory Member: Donza Mattison, AIA; Connie Myers

Advisory Members Not Present: John Butler, CPA; Josh Caplea, AIA  
Chuck Downs; Marvin Coker; Rick Holt  
David Lindsay, Jeffrey Reynolds, AGC  
Eddie Rodelsperger, Byard Stevens

Others Present: Juliet Berry

### **OPENING - WELCOME**

Mr. Hughes, Chair, introduced himself and welcomed everyone to the South Carolina Public School Facilities Committee Guide Review meeting on April 26, 2012.

### **DECLARATION OF QUORUM**

Mr. Hughes declared a quorum present.

## **APPROVAL OF AGENDA**

Mr. Taylor made a motion for approval of the agenda. Seconded by Mr. Taylor. The Motion carried.

## **DISCUSSION OF REVISIONS TO 2012 SC SCHOOL FACILITIES PLANNING AND CONSTRUCTION GUIDE**

Ms. Clark noted that review of the guide is with consideration toward simplifying the guide by removing requirements already covered in the code and moving recommendations to a best practice guide.

A sample best practice guide was distributed so that everyone could see the direction the practice guide is heading for information only. The best practice guides will be OSF documents and will not be a part of the committee process.

### **DIVISION 2 SITE SELECTION**

Ms. Clark distributed proposed changes to Division 2. As a result of the previous committee's work, this section will now be Division 3. The numbers referenced will be the new proposed section numbers.

#### **Section 302 Evaluation and Approval of Site Acquisition or Lease**

The committee considered the changes proposed in this section. Mr. Criss suggested that 302.6(2) be changes to "Topographic information, if available".

#### **Section 303 School Sites**

The committee considered the changes proposed in this section.

#### **Section 304 Existing Site Additions or Changes**

The committee considered the changes proposed in this section.

#### **Section 305 Land Disposal**

The committee considered the changes proposed in this section.

The best practice guide for site selection and planning was discussed. Recommended changes were recorded but work on best practice will be deferred until after the Guide work.

#### **Form F2**

The previous committee's work on this form was reviewed. Mr. Criss suggested referencing internet under other utilities. After discussion, the committee recommended that this information be included in the best practice.

#### **Form F2A**

The previous committee's work on this form was reviewed.

## **DIVISION 3 DESIGN CRITERIA**

Ms. Clark distributed proposed changes to Division 3. As a result of the previous committee's work, this section will now be Division 4. The numbers referenced will be the new proposed section numbers.

#### **Section 402 General**

The committee considered the changes proposed in this section.

#### **Section 403 Special Requirements for Instructional Spaces**

The committee considered the changes proposed in this section. Ms. Wright suggested deleting the requirements concerning the Kiln Room. After discussion, the committee agreed to delete the information. Mr. Blackwell suggested deleting 403.2.1 and 403.2.2 and just use the requirements of the code. After discussion, the committee agreed to delete the language.

Discussion ended on page 5 and will be continued at the next meeting.

#### **DIVISION 4 BARRIER-FREE DESIGN**

The committee considered the proposal to this section.

#### **ADJOURNMENT**

Ms. Clark made a motion to adjourn. Seconded by Mr. Taylor. The meeting adjourned at 12:25 P.M.