



SOUTH CAROLINA DEPARTMENT OF EDUCATION

Dear Colleague:

On December 10, 2015, President Obama signed into law the Every Student Succeeds Act (ESSA), which reauthorized the Elementary and Secondary Education Act of 1965 (ESEA). The ESSA makes a number of changes to the equitable services requirements for private school students in Title I and Title VIII of the ESEA. The following affirmation form, titled **Private School Initial Consultation and Notification of Intent for FYXX Provision of Services** was created to collect some of this new information on private schools as outlined in the ESSA.

This affirmation form documents that an initial consultation was held with each private school, and if that private school's intent is to continue with on-going consultation to plan for equitable services for the FYXX school year. Therefore, the LEA will use a separate form for each private school that attended the initial consultation and/or decided to continue with the consultation.

This form asks for the private school official's contact information at the top and signature at the bottom. Another requirement is for both the LEA and private school officials to initial in two places. In Part 1 of the form, both will initial if the initial consultation did or did not occur. In Part 2, initials are scribed to document bilateral opinion as to whether the intent is to continue or not to continue the on-going consultation. If the LEA has no private schools participating in equitable services in FYXX, then Part 2 also contains a check box to indicate this.

The completed documentation should be kept in the district's files for Title II, Part A.

Should you have additional questions, please contact the Title II, Part A State Coordinator.



SOUTH CAROLINA DEPARTMENT OF EDUCATION

Private School Initial Consultation and Notification of Intent for FY18 Provision of Services

Affirmation of Initial Consultation and Intent Notification

Local Education Agency (LEA) _____

Private School _____

Private School Address _____

Private School Phone _____ Email: _____

Private School Official _____

LEA Federal Program Official _____ Phone: _____

Federal Program(s) offering services to Private Schools (Place an "X" in each program where the Private School listed above intends to consult with the LEA on possible services):

Title I, Part A ☐, **Title II, Part A** ☐, **Title III, Part A** ☐, **Title I, Part C** ☐, **Title IV, Part A** ☐, **Title IV, Part B** ☐

Directions: Both School Officials (private and public) must initial under either YES or NO for each statement. Both School Officials must also sign and date this document.

Part 1: Timely and Meaningful Consultation Affirmation – Initial Consultation

Official	Yes	No	Consultation Requirements (ESSA Sections 1117 and 8501)
Private School			The initial consultation for the 2017-2018 school year has occurred between the LEA and Private School. Date _____ (Should take place prior to October 31 st)
Public School			

Part 2: Notification of Intent to Participate in FY18

☐ This checked box indicates that the LEA has no private schools participating in equitable services in FY18.

Official	Yes	No	Intent Notification (ESSA Section 1117)
Private School			The Private School intends to continue consultation throughout FY17 and participate in FY18 equitable services. It is the responsibility of the LEA to design, develop, and implement the services provided to the private school students, after on-going consultation with the private school.
Public School			

Signature Private School Official _____

Printed Name and Title of Private School Official _____

Date _____

Signature Public School Official _____

Printed Name and Title of Public School Official _____

Date _____

Comments: