

## 2016–17 ACCREDITATION TIMELINE

### CONTINUOUS

- **SCHOOL LIST INFORMATION**  
Provide the name and email address of any newly hired principal to Karen Byrum at [kbyrum@ed.sc.gov](mailto:kbyrum@ed.sc.gov).
- **REVIEW THE SC CODE OF LAWS, STATE BOARD (SBE) OF EDUCATION REGULATIONS, AND ACCREDITATION STANDARDS**  
All schools and districts are required to meet all applicable regulations, statutes and standards.
- **DISTRICT AND SCHOOL DATA REVIEW**  
Verify that district and school data submissions are accurate in PCS and PowerSchool.

### FALL 2016

- **SEPTEMBER 15**  
Accreditation memorandum is sent to all superintendents, principals, Career and Technology Education (CATE) directors, and district accreditation contacts.
- **MONITORING OF DISTRICTS AND SCHOOLS**  
District superintendents and school principals are selected and notified for monitoring.
- **OCTOBER 15**  
Online Accreditation Compliance Form responses are due.
- **OCTOBER 30**  
All requested documentation for Monitoring is due.

### WINTER 2017

- **PRELIMINARY ANALYSIS REPORTS**  
Superintendents, school principals, CATE directors, and district accreditation contacts receive the Preliminary Analysis Report.
- **FEBRUARY 1**  
Preliminary Report responses must be uploaded into the online Accreditation Compliance Form application.
- **FEBRUARY 22**  
Each district and school is required to reply to the preliminary accreditation classification in writing to the South Carolina Department of Education, no later than February 22 and to provide written documentation to request removal of deficiencies prior to the South Carolina Department of Education assigning a final accreditation classification.

### SPRING 2017

- **REVIEW OF PRELIMINARY ANALYSIS REPORT AND MONITORING**  
Unresolved Accreditation and Monitoring issues are worked on and resolved. **Resolutions must be made by 30 days prior to publishing the Annual Report.**
- **FINAL ACCREDITATION STATUS**  
Each district and school receives a FINAL accreditation status. Amended notices are sent out as necessary.
- **ANNUAL ACCREDITATION REPORT PRESENTED TO STATE BOARD OF EDUCATION**  
The SCDE presents the annual report, "Accreditation of School & Districts in South Carolina," to the SBE for approval.
- **SUMMER SCHOOL PROGRAM LETTERS TO IDENTIFY SITES**  
All districts will receive letters asking them to identify summer school program sites.

### SUMMER 2017

- **SUMMER SCHOOL PROGRAM LETTERS FOR ACCREDITATION**  
All identified summer school program sites will receive an Accreditation form to complete and return to SCDE.
- **END OF JULY**  
Summer School Program Accreditation forms are to be returned to Karen Byrum at [kbyrum@ed.sc.gov](mailto:kbyrum@ed.sc.gov).