



# SOUTH CAROLINA DEPARTMENT OF EDUCATION

SCHOOL DISTRICT MEMORANDA

ed.sc.gov



October 11, 2022

## Missed last week's memos?

All SCDE weekly memo communications are archived [here](#). Individual memos can be found on the [School District Memoranda Archive](#).

## IMPORTANT DATES

[Surplus Property on District Websites](#) (10/7/2022)

[Update or Add Information to the Summer Survey or Narrative](#) (10/11/2022)

[Instructional Materials Review](#) (10/11-11/14/2022)

[SC SBHA Informational Session](#) (10/17/2022)

[SPP/APR Stakeholder Input](#) (10/19 & 10/24/2022)

[45-day Data Verification Begins](#) (10/26/2022)

[Capital Needs Reports](#) (11/1/2022)

[U.S. Presidential Scholars Award Nominations](#) (11/4/2022)

## AUDITS

### Annual Audit Report Submission

**AUDIENCE:** District Superintendents, Career and Technical Education Directors, School Business Officials

**CONTACT:** Melissa Myers, [mmyers@ed.sc.gov](mailto:mmyers@ed.sc.gov)

In accordance with S.C. Code Ann. § 59-17-100 (Supp. 2017), the required due date for submission of your annual single audit report is December 1, 2022. Timely submission of the annual audit report is a factor in the South Carolina Department of Education's (SCDE's) risk assessment of local educational agencies (LEAs), which is used to make federal grant award decisions. In addition, per Section 59-20-90, the State Superintendent of Education shall declare a school district to be in a state of "fiscal watch" if a district submits an annual audit more than sixty days after the deadline. Late submission of the annual audit report may also negatively affect the district's accreditation and risk rating under the Uniform Grant Guidance. Transmittal of the audit report package is the responsibility of the school district.

## DATA

### 45-day Data Verification

**AUDIENCE:** District Superintendents, District Finance Officers, District Technology Directors, District PowerSchool Coordinators

**CONTACT:** Melanie Cooper, [mcooper@ed.sc.gov](mailto:mcooper@ed.sc.gov)

The 45-day membership collection will open on **October 26, 2022, and close November 11, 2022**. You can submit revised extracts during the collection period and retrieve corrected reports.

[45-day Data Verification - Memo](#) PDF (199 KB)

## EDUCATOR EFFECTIVENESS & LEADERSHIP DEVELOPMENT

### Effectiveness and Leadership Micro-credential Academy

**AUDIENCE:** District Superintendents, District Human Resource Directors, District Instructional Leaders, Principals

**CONTACT:** Libby Ortmann, [oortmann@ed.sc.gov](mailto:oortmann@ed.sc.gov)

The Office of Educator Effectiveness and Leadership Development is eager to announce the 2022-23 Micro-credential Academy (MCA). The Effectiveness and Leadership Micro-credential Academy gives educators a way to formally recognize their growth in supporting students and colleagues.

[Effectiveness and Leadership Micro-credential Academy - Memo](#) PDF (210 KB)

## HEALTH & NUTRITION

### School Garden and Education Assistance Program

**AUDIENCE:** District Superintendents, Principals, Public Information Officers, Food Service Directors

**CONTACT:** [schoolgardens@ed.sc.gov](mailto:schoolgardens@ed.sc.gov)

The South Carolina Department of Education (SCDE) is pleased to announce the 2022-23 School Garden and Education Assistance Program. The program will be administered by Clemson Extension's School Gardening for SC Educators. School Gardening for SC Educators is a program offered and facilitated by the Clemson University Extension. By sponsoring the School Gardening for SC Educators program, the SCDE is supporting the capacity of schools and school districts in South Carolina to implement and expand agriculture and nutrition education through school gardening.

[School Garden and Education Assistance Program - Memo](#) PDF (149 KB)

# PERSONALIZED LEARNING

## Office of Personalized Learning In-Person Professional Learning Opportunities

**AUDIENCE:** District Superintendents, District Instructional Leaders, Principals

**CONTACT:** [personalizedlearning@ed.sc.gov](mailto:personalizedlearning@ed.sc.gov)

The Office of Personalized Learning is offering free, in-person professional learning opportunities designed to meet the diverse needs of educators in implementing personalized, competency-based learning practices. Inquiry Labs are opportunities to visit schools to see student-centered practices firsthand. Design Workshops are designed to allow SC educators intentional time and space to learn, create, collaborate, and share experiences to support the implementation of personalized, competency-based learning practices.

[Office of Personalized Learning In-Person Professional Learning Opportunities - Memo](#) PDF (189 KB)

[Inquiry Labs Flyer - Attachment](#) PDF (785 KB)

[Design Workshop Flyer - Attachment](#) PDF (678 KB)

# PUBLIC REVIEW

## Virtual Public Review for Instructional Materials

**AUDIENCE:** District Superintendents, State Board of Education, District Instructional Materials Coordinators

**CONTACT:** Nancy Williams, [nwilliams@ed.sc.gov](mailto:nwilliams@ed.sc.gov)

The Instructional Materials Review Panels have finalized their instructional materials recommendations for the 2022 adoption cycle. The student editions of each of the recommended programs will be on display from October 11 through November 14, 2022, at 12 review locations across the state and available virtually using publisher-provided links. A report of the Review Panel recommendations with citizen comments from the public review will be submitted to the State Board of Education on December 13, 2022. Upon approval of the panel recommendations, districts and schools will receive notification of the newly adopted materials.

[Virtual Public Review for Instructional Materials - Memo](#) PDF (136 KB)

[Public Invited to Review Proposed Instructional Materials and Textbooks - Attachment](#) PDF (110 KB)

# SPECIAL EDUCATION SERVICES

## State Performance Plan (SPP)/Annual Performance Report (APR) Stakeholder Involvement

**AUDIENCE:** District Superintendents, Special Education Directors, Accountability Directors, Advisory Council for Educating Students with Disabilities

**CONTACT:** Jill Christmus, [mchristmus@ed.sc.gov](mailto:mchristmus@ed.sc.gov)

In accordance with 20 U.S.C. 1416(b)(2)(C)(ii)(II) of the Individuals with Disabilities Education Act (IDEA), each state must report annually, through the Part B State Performance Plans/Annual Performance Reports (SPP/APR), to the United States Department of Education's Office of Special Education Programs (OSEP). This plan evaluates the state's efforts to implement the requirements of IDEA and describe how the state will improve its special education programs. The SPP/APR includes indicators that measure child and family outcomes and other indicators that measure compliance with IDEA requirements. The South Carolina Department of Education (SCDE) Office of Special Education Services (OSSES) is required to submit an SPP outlining its focus indicators at least every six years.

[State Performance Plan \(SPP\)/Annual Performance Report \(APR\) Stakeholder Involvement - Memo](#) PDF (198 KB)

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