

MEMORANDUM

TO: District Superintendents

FROM: Rebecca Blackburn Hines
Director of Policy

DATE: April 28, 2026

RE: Interdistrict Transfer Model Guidelines

Pursuant to S.C. Code Section 59-8-165, the South Carolina Department of Education (SCDE) has finalized model guidelines to ensure clarity, consistency, and access for students applying to transfer to another district. These guidelines were developed with extensive input from policy experts, school administrators, school districts and members of the public.

This policy does not apply to statewide charter districts or special schools.

Under S.C. Code Section 59-8-165, all school districts are required to have an interdistrict transfer policy in place within one hundred twenty (120) days of the SCDE's publication of the model guidelines. Any school district with an existing interdistrict transfer policy must review and ensure compliance with this section within sixty (60) days of enactment. The SCDE will review all local interdistrict transfer policies to ensure alignment with the model guidelines.

School districts that currently have an existing interdistrict transfer policy must submit their policy to the SCDE no later than **Monday, June 29, 2026**.

All other school districts must adopt and submit an interdistrict transfer policy to the SCDE no later than **Wednesday, August 26, 2026**.

Districts may submit their interdistrict transfer policies via email to **Jess Leneave**, Administrative Coordinator, at jcleneave@ed.sc.gov.

Questions regarding the Interdistrict Transfer Model Guidelines may be directed to **Rebecca Blackburn Hines** at rbhines@ed.sc.gov.