SOUTH CAROLINA
DEPARTMENT OF EDUCATION

MEMORANDUM

TO: District Personnel Administrators
Special Education Directors

FROM: Peter Keup
Director, Office of Special Education Services

DATE: November 17, 2026

RE: Educational Interpreter Requirements – Documentation Tracking

On February 1 of this year, the South Carolina Legislature approved **Regulation 43-243.2**, which outlines requirements for Educational Interpreters serving students who are deaf. To assist districts with the implementation of this regulation, the Office of Special Education Services developed two resources for tracking and documenting compliance with the requirements in the regulation. Both documents are attached for your convenience. The first document is a checklist that summarizes the regulatory requirements. Page 1 provides an overview of the requirements, and Page 2 includes space to record the required continuing education hours. The second document contains a copy of the National Association of Interpreters in Education's Code of Ethics with a signature line. This code is required to be signed by each educational interpreter and maintained in their personnel file.

We hope that you find these resources helpful in supporting your educational interpreters and maintaining appropriate documentation.

If you have any questions regarding the regulation or the attached documents, you may contact Sara McKay at **smckay@ed.sc.gov**.