

MEMORANDUM

TO: District Superintendents
District Instructional Leaders
PowerSchool Coordinators
Read to Succeed Liaisons
Summer Reading Camp Coordinators

FROM: Alisha Green, EdD
Director, Office of Instructional Supports

Wyatt Cothran
Deputy Chief Information Officer, Office of Information Technology

DATE: February 18, 2026

RE: 2025-2026 Summer Reading Camps

The Read to Succeed Team within the Office of Instructional Supports (OIS) is dedicated to assisting districts in delivering high-quality Summer Reading Camps (SRC) for 2026. This memorandum outlines essential reporting requirements, PowerSchool updates, and targeted guidance to promote effective program implementation.

***NEW* SRC Bootcamp for District-Level Coordinators**

To support districts in preparing for successful Summer Reading Camps, the Office of Instructional Supports and the Office of Information Technology will host two SRC meetings. These sessions are designed for district-level Summer Reading Camp Coordinators and district-level PowerSchool Coordinators.

Meeting 1: SRC Coordinators Only — In-Person

This session will focus on Read to Succeed expectations, data collection procedures, implementation guidance specific to Summer Reading Camps and will be hosted by the Office of instructional Supports.

- **Date:** March 17, 2026
- **Location:** SCDE Headquarters, Room A-111

- **Time:** 8:30 a.m. – 3:30 p.m.
- **Registration:** Limited to **one representative per district** due to space
 - Please [register here](#).

Meeting 2: SRC & PowerSchool Coordinators — Virtual

This virtual session will focus on PowerSchool processes, SRC data entry, and updates relevant to SRC requirements and will be hosted by the Office of Information Technology.

- **Date:** March 31, 2026
- **Time:** 12:00 p.m.–2:00 p.m.
- **Link:** [Join the meeting now](#)
 - Meeting ID: 238 583 935 868 87
 - Passcode: KG2nK6UG

Pre and Post Camp Reporting Requirements

Each district must complete pre- and post-camp reporting. The **pre-camp survey must be submitted by May 1, 2026**, and can be accessed [here](#). We understand that changes may occur after the pre-camp survey has been submitted and before the start of SRC. Please submit the survey with your best estimates and email Marie Gibbons with any changes after May 1.

A link to the SRC post-camp survey will be emailed to district Summer Reading Camp Coordinators in July. The SRC post-camp survey is due to OIS by September 4, 2026.

PowerSchool Data Entry Requirements

- The Read to Succeed SC PowerSchool Custom page is used to enter required data on all students attending SRC regardless of grade level.
- Districts should complete the Good Cause Exemption section in PowerSchool for all third graders scoring DNM on SC READY Reading, *even if they do not attend SRC*.
- Student attendance must be entered into PowerSchool according to regular procedures and submitted to Ed-Fi following guidance from the SCDE Data Management Team.
- Data collection fields have been updated to reflect the legislative requirements of Act 114. The webinar referenced above will detail these changes.
- Schools/districts operating modified calendars set up summer terms differently in PowerSchool. Review version updates in the Summer Program Setup Guide for PowerSchool linked below.

- At the conclusion of SRC, please complete all data fields for third-grade students eligible for retention including the pretest and posttest score.
- For all other students attending SRC, data fields should be completed two weeks prior to the conclusion of camp except for the posttest score which will be entered in the fall using results from the fall interim assessment.

Summer Reading Camp Resources

We recommend that all PowerSchool Coordinators and SRC Coordinators review the following documents:

- [Student Information System Data Entry Manual](#)
- [SC School and Program Setup Guide](#)
- **Read to Succeed: Summer Reading Camp PowerPoint** — The PowerPoint will be posted to the [OIS webpage](#) after the conclusion of the March 17th SRC Bootcamp meeting.
- **PowerSchool: Summer Reading Camp Recorded Webinar** - The recorded webinar will be converted to YouTube and posted to the [OIS webpage](#) after the March 31st SRC Virtual meeting.

OIS Recommendations for SRC Coordinators

The OIS recommends SRC coordinators:

- finalize site locations;
- continue the process and timeline for identifying students for participation, including parent notification;
- establish a process for hiring teachers who have demonstrated substantial success in helping students comprehend grade-level texts;
- connect with their district's PowerSchool Coordinator to begin planning for this summer's data collection.

If you have questions regarding Summer Reading Camp, please contact **Marie Gibbons** at mgibbons@ed.sc.gov

If you have questions regarding PowerSchool, please contact the **PowerSchool Team** at powerschool@ed.sc.gov