



ARP ESSER Subgrant Application: Requirements and Submission Process

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What You'll Learn

- Purpose of ARP ESSER subgrant and requirements
- Components of complete application package
- Submission process and deadline

Disclaimer

This presentation is designed to help you understand the requirements for the subaward and how to complete and submit an application.

This presentation is *not a substitute* for reading the application guidance, the revised program-specific assurances, the SCDE's Assurances and Terms and Conditions for Federal Subawards, and the applicable federal law and regulations for this subaward.

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Purpose of ARP ESSER Subgrant

- To support schools in safely reopening and sustaining safe operations of schools while meeting the academic, social, emotional, and mental health needs of students resulting from the COVID-19 pandemic
- To enable LEAs, and more directly schools, to support students who have been most severely impacted by the COVID-19 pandemic and are likely to have suffered the most because of longstanding inequities in our communities and schools that have been exacerbated by the pandemic.

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Support for...

- Safely reopening elementary and secondary schools,
- Restoring and maintaining high-quality learning environments, and
- Taking comprehensive action to mitigate learning loss.

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May 19, 2021 Technical Assistance

Recorded webinar and slide deck available on SCDE's ARP ESSER Funding Information web page -

<https://bit.ly/2USw3YW>

Please review this information!

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ARP ESSER

RECAP OF REQUIREMENTS

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Funding Overview

- ARP ESSER subgrants to LEAs total \$1,902,210,774
- LEA subgrant based on FY21 (Summer 2020) Title I allocations
- Subgrant budget and performance periods end September 30, 2024
- LEA must use at least 20% of subaward “to address learning loss through the implementation of evidence-based learning interventions...”

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At least 20% of Subaward

- Implement evidence-based interventions
- Ensure interventions
 - respond to students' academic, social, and emotional needs *and*
 - address the disproportionate impact of the coronavirus on student subgroups described in section 111(b)(2)(B)(xi) of the ESEA, students experiencing homelessness, and children and youth in foster care

(e) **USES OF FUNDS.**—A local educational agency that receives funds under this section—

(1) shall reserve not less than 20 percent of such funds to address learning loss through the implementation of evidence-based interventions, such as summer learning or summer enrichment, extended day, comprehensive afterschool programs, or extended school year programs, and ensure that such interventions respond to students' academic, social, and emotional needs and address the disproportionate impact of the coronavirus on the student subgroups described in section 1111(b)(2)(B)(xi) of the Elementary and Secondary Education Act of 1965 ([20 U.S.C. 6311\(b\)\(2\)\(B\)\(xi\)](#)), students experiencing homelessness, and children and youth in foster care; and

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Per ARP Act

- SCDE issued LEA subawards May 24, 2021, to award 2/3 of funds
- LEAs must submit a complete application package by August 24, 2021, to receive remaining 1/3 of subaward.

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Requirements of ARP ESSER

**Safe Return to
In-person
Instruction and
Continuity of
Services Plan**

due 6/24/2021

**ARP ESSER
Subgrant
Application
Package**

due 8/24/2021

More Requirements of ARP ESSER

**Reservation to
Address Academic
Impact of Lost
Instructional Time**

At least 20% of subaward
for evidence-based
interventions

**Maintain Equity for
High-Poverty Schools**

“high-poverty school” is a school in
highest quartile of schools an LEA
serves based on percentage of
economically disadvantaged students
served.

Resources

- US Department of Education's **Frequently Asked Questions** (May 2021) - <https://bit.ly/2TlIrAe> - addresses how funding may be used in response to impacts of COVID-19 on preK-12 education
- US Department of Education's **Maintenance of Equity Requirement Frequently Asked Questions** (June 2021) - <https://bit.ly/3hgFSay>

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Reminder: Questions to Ask

- Is the use of funds intended to prevent, prepare for, or respond to the COVID-19 pandemic, including its impact on the social, emotional, mental health, and academic needs of students?
- Does the use of funds fall under one of the authorized uses of ESSER funds?

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More Questions to Ask

Is the use of funds permissible under the Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards (2 CFR Part 200)?

In particular, is it necessary and reasonable for the performance of the ESSER award?

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More Technical Assistance Upcoming

- Using Academic Recovery Plan to complete ARP ESSER application
- Allowability Procedures required by 2 CFR Part 200.302(b)(7)
- Maintenance of Equity

And more!

SCDE's ARP ESSER Funding Information web page
<https://bit.ly/2USw3YW>

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Spending under ARP ESSER

APPLICATION PACKAGE

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Required Attachments

- GEPA Statement
- ARP ESSER Plan
- ARP ESSER Spending Plan Form
- Revised Program-Specific Assurances

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GEPA Statement Requirement

- GEPA Section 427 requires federal subgrant applicant include a description of steps they will take to ensure equitable access to and participation in subgrant activities
- Six types of barriers that can impede equitable access or participation: gender, race, national origin, color, disability, or age (may be others locally)
- See application guidance **page 24**

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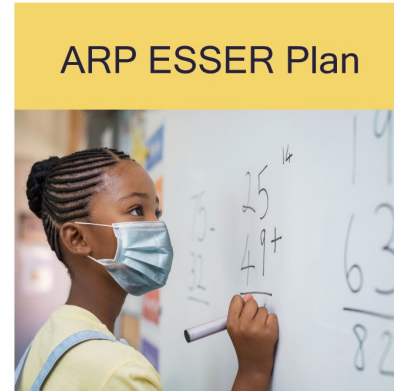
Create a GEPA Statement

- Consider proposed ARP ESSER activities/uses of funds
- Identify at least one barrier that would prevent someone from participating in ARP ESSER subgrant activities
- Explain what will be done to overcome the barrier
- Be specific (do not use vague language)
- Save GEPA Statement as a PDF

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ARP ESSER Plan (template)

- Budget Overview
- High Level Budget
 - Activities to address learning loss
 - Activities for other ARP ESSER funds
- Evaluation and Review
- Consultation and Public Input
- Assurances



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Budget Overview

- Amount of LEA's subaward
- 20 percent amount to address learning loss
- Narrative on how LEA will use funds to implement prevention and mitigation strategies consistent with CDC guidance

ARP ESSER Budget Overview

Total Amount of LEA Award

Required 20 Percent for Learning Loss

Funds for Prevention and Mitigation Strategies

In the text field below, describe the extent to which and how the LEA will use funds to implement prevention and mitigation strategies that are, to the greatest extent practicable, consistent with the most recent Centers for Disease Control (CDC) guidance on reopening schools, in order to continuously and safely open and operate schools for in-person learning.

(Click box to scroll)

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High Level Budget

Amount budgeted for each allowable activity category

- 20% required to address learning loss
- Remaining funds: 15 “buckets”

ARP ESSER High Level Budget

Note: The total amounts below must match the LEA's ARP ESSER Budget that details expenditures by allowable activity. A description of the ARP ESSER allowable activities are online on the [ARP Act ESSER Spending Categories webpage](#).

ARP ESSER Allowable Activity	Budgeted Amount
Learning Loss (20% required)	
Activities authorized under the ESEA, the IDEA, the AEFLA, and the Perkins Act	
Coordination, preparedness, and response efforts	
Activities to address unique needs of specific students	
Improving preparedness and response efforts	
Training and professional development on sanitation	
Supplies to sanitize and clean facilities	
Planning, coordinating, and implementing school closures	
Educational technology	
Mental health services and supports	
Planning and implementing summer learning and afterschool programs (in addition to Learning Loss budgeted above)	
Addressing learning loss among students (in addition to Learning Loss budgeted above)	
School facility repairs and improvements	
Improving indoor air quality	
Developing and implementing public health protocols	

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Activities to Address Learning Loss

Align with LEA's Academic Recovery Plan

- English Language Arts
- Mathematics
- Social, Emotional, Behavioral and Mental Health
- Other Activities

Activities to Address Learning Loss

ARP ESSER Learning Loss Requirements

The LEA must use 20 percent of the funds it receives under the ARP ESSER program to address the academic impact of lost instructional time through the implementation of evidence-based interventions, such as summer learning or summer enrichment, extended day, comprehensive afterschool programs, or extended school year. The LEA should duplicate or align with the goals, strategies, and evidence-based interventions in its Academic Recovery Plan to minimize duplication of efforts.

Academic Recovery Plan – English Language Arts (click box to scroll)

Academic Recovery Plan – Mathematics (click box to scroll)

Academic Recovery Plan – Social, Emotional, Behavioral and Mental Health (click box to scroll)

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Other Activities

- Activities for remaining funds
- 15 allowable “buckets”
- As applicable to LEA’s plan

Activities for other ARP ESSER Funds

The LEA must describe how it will expend its remaining ARP ESSER funds in the other allowable categories. Detailed categories are available on the [ARP ESSER Spending Plan Categories webpage](#).

Activities authorized under the ESEA, the IDEA, the AEFLA, and the Perkins Act
Description of Planned Activities if applicable (click box to scroll)

Coordination, preparedness, and response efforts
Description of Planned Activities if applicable (click box to scroll)

Activities to address unique needs of specific students
Description of Planned Activities if applicable (click box to scroll)

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Consultation and Public Input

- Describe how LEA gathered public input
- Include dates of input from specific stakeholder groups

Consultation and Public Input

The LEA must engage in meaningful consultation with stakeholders and give the public an opportunity to provide input in the development of its plan. Specifically, the LEA must engage in meaningful consultation with students; families; school and district administrators (including special education administrators); and teachers, principals, school leaders, other educators, school staff, and their unions. Additionally, the LEA must engage in meaningful consultation with each of the following, to the extent that they are present in or served by the LEA: Tribes, civil rights organizations (including disability rights organizations), and stakeholders representing the interests of children with disabilities, English learners, children experiencing homelessness, children in foster care, migratory students, children who are incarcerated, and other underserved students.

Description of how public input was obtained (click box to scroll)

Required Stakeholder	Date(s) of Input
Students	
Families	
School and district administrators	
Teachers	
Principals & school leaders	
Other educators, school staff	

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Assurances

- Review assurances at end of template
- Assurances accompanied May 24, 2021 subgrant award notification
- *ALSO* review Revised Program-Specific Assurances included in application guidance, pages 20-23
- *Signed* Revised Program-Specific Assurances required with application

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Revised Program-Specific Assurances

- Adds item 6: requirement of 34 CFR Part 82 restricting lobbying
- Application guidance, pp. 21-23
- Electronic form for signature



American Rescue Plan (ARP) Act of 2021
Elementary and Secondary School Emergency Relief Fund (ESSER)
Revised Program-Specific Assurances

Revised Program-Specific Assurances

As the duly authorized representative of _____
(Please print or type name of LEA.)

I certify that

1. this local educational agency (LEA) will use American Rescue Plan Elementary and Secondary School Emergency Relief Fund (ARP ESSER) funds for activities allowable under section 2001(e) of the [ARP](#).
2. this LEA will comply with the maintenance of equity provision in section 2004(c) of the ARP.
3. this LEA will reserve not less than 20 percent of its total ARP ESSER allocation to address learning loss through the implementation of evidence-based interventions, such as
 - summer learning or summer enrichment,
 - extended day,
 - comprehensive afterschool programs,
 - extended school year programs, or
 - other evidence-based interventions,
 and ensure that such interventions respond to students' academic, social, and emotional needs and address the disproportionate impact of COVID-19 on student subgroups (each major racial and ethnic group, children from low-income families, children with disabilities, English learners, gender, migrant students, students experiencing homelessness, and children and youth in foster care).
4. this LEA will either:
 - a) within 30 days of receipt of ARP ESSER funds, develop and make publicly available on the LEA's website a plan for the safe return of in-person instruction and continuity of services as required in section 2001(d)(1) of the ARP; or
 - b) develop and make publicly available on the LEA's website such a plan that meets statutory requirements before the enactment of the ARP.
 This LEA will, as required in section 2001(d)(2) of the ARP, before making the plan publicly

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Spending Plan Form

- Excel form
- Similar format as ESSER I & ESSER II
 - Spending Plan Categories
 - Use of Funds for each category

**South Carolina
Elementary and Secondary School Emergency Relief (ARP ESSER) Subgrant
Spending Plan Form**

LEA Information
LEA Name:

Uses of Funds

A local educational agency that receives funds under this section shall reserve not less than 20 percent of such funds to address learning loss through the implementation of evidence-based interventions, such as summer learning or summer enrichment, extended day, comprehensive afterschool programs, extended school year programs, or other evidence-based interventions, and ensure that such interventions respond to students' academic, social, and emotional needs and address the disproportionate impact of the coronavirus on the student subgroups described in section 1111(b)(2)(B)(iv) of the Elementary and Secondary Education Act of 1965 (20 U.S.C. 6311(b)(2)(B)(iv)), students experiencing homelessness, and children and youth in foster care.

A local educational agency that receives funds under this title may use the **remaining** funds for any of the following:

- Any activity authorized by
 - Elementary and Secondary Education Act of 1965
 - Individuals with Disabilities Education Act (20 U.S.C. 1400 et seq.) ("IDEA"),
 - Adult Education and Family Literacy Act (20 U.S.C. 1400 et seq.),
 - Carl D. Perkins Career and Technical Education Act of 2006 (20 U.S.C. 2301 et seq.) ("the Perkins Act"),

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Complete the Spending Plan Form

- Enter budget narrative and amounts in cost categories
- Budget Summary auto populates
- Superintendent signs electronically

LEA Name:

**Use of Funds
Budget Summary**

Function	Object	Salaries	Employee Benefits	Purchased Services	Supplies & Materials	Capital Outlay	Other	Indirect Costs	Total
Instruction	100	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Support Services	200	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Community Services	300	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Other Charges	400	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Total		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00

Budgeted Amount for Learning Loss	Remaining Funds	Total Budgeted Amount	Total Remaining Balance
\$0.00	\$0.00	\$0.00	\$0.00

(Must be \$0.00 for approval)

[Back to Category List](#)

I attest that the information contained in this document is, to the best of my knowledge, correct and the agency named above has authorized me as its representative to file this application. By typing my name below, I affirm that I am authorized to submit this form on behalf of the Subgrantee.

Electronic Signature of Superintendent Date

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SCDE Web Page

SCDE Grant Opportunities



Grant Opportunities Webpage

[Home](#) / [Finance](#) / [Grants](#) / [SCDE Grant Opportunities](#)

SCDE Grant Opportunities

Welcome to the agency's Web page of open grant opportunities. Our goal is to provide easy, one-stop access to open grant opportunities (federal, state, and privately funded) offered by the SCDE that includes all pertinent application requirements.

If you have started and saved an application form for a grant/subgrant, be sure to log-in to access the form at least once before 30 days elapse from the last time you saved the form. Forms expire from inactivity after 30 days and there is nothing staff at the South Carolina Department of Education can do to recover expired forms.

Closed grant opportunities are available using the "SCDE Archived Grant Opportunities" link. These may help you prepare for the next available funding round.

For grant writing resources, program planning tools, and grant announcements from external funders, visit the [Grants Program](#) web site.

NOTE: The SCDE does not provide personal financial assistance. To learn where you may find personal help, please visit [USA.gov](#). To report fraud, please contact the [South Carolina Office of the Inspector General](#).

Current Grant Opportunities

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Grant Opportunities Webpage (cont.)

Current Grant Opportunities

Grant Opportunity	Program Office	Eligible Applicants	Total Available Funding	Application Due Date
American Rescue Plan (ARP) Act Elementary and Secondary School Emergency Relief (ESSER) Program Subgrant	Office of Emergency Programs	SC Public School Districts/local education agencies	\$1,900,846,338	8/24/21
Gifted and Talented Graduate Program	Standards and Learning	SC Institutions of Higher Education	\$200,000	7/30/21
Career Clusters Partnership Program	Career and Technical Education	Private-sector trade associations or educational foundations	\$800,000	7/30/21
Perkins V Reserve	Career and Technical Education	Current SC LEA and IHE Perkins Subgrantees	\$1,224,000	7/1/21

Open Opportunities

ARP ESSER Subgrant

Subgrant Web Page

Home / Finance / Grants / SCDE Grant Opportunities / American Rescue Plan (ARP) Act Elementary and Secondary School Emergency Relief (ESSER) Program Subgrant

American Rescue Plan (ARP) Act Elementary and Secondary School Emergency Relief (ESSER) Program Subgrant

Description

The American Rescue Plan (ARP) Act Elementary and Secondary School Emergency Relief (ESSER) Program Subgrant is a federal grant program that provides funding to local education agencies (LEAs) to support the recovery of students and schools affected by the COVID-19 pandemic. The program is designed to help LEAs address the financial and operational challenges caused by the pandemic, such as lost revenue, increased expenses, and the need for additional resources to support students and staff. The program is available to all LEAs in South Carolina, regardless of their size or location. The funding is provided in the form of a subgrant, which means that the LEA is responsible for managing the funds and reporting on their use. The program is a key part of the state's response to the pandemic and is intended to help LEAs get back on track as quickly as possible.

Contact

Dr. John R. Payne
Deputy Superintendent
SCESSER@ed.sc.gov

Documents

ARP ESSER Application Guidance (DOCX, 607kb - 6/24/21)
ARP ESSER Online Application
ARP ESSER Plan (PDF, 2mb - 6/24/21)
ARP ESSER Spending Plan Form (XLSX, 99kb - 6/24/21)
Program-Specific Assurances (for electronic signatures) (PDF, 173kb - 6/24/21)

Program

Office of Emergency Programs

Program Web Page

[ARP ESSER Funding Information](#)

Application Guidance and Forms

Prepare to Apply

Step 1:

- ✓ Read application guidance carefully
- ✓ Email questions to SCESSER@ed.sc.gov



Prepare Application

Step 2:

- ✓ Complete application attachments
 - ☐ ARP ESSER Plan, Spending Plan, GEPA Statement, Revised Program-Specific Assurances
 - ☐ Obtain all signatures for Assurances form
 - ☐ Save documents as directed



Access Application Form

Step 3:

- ✓ Compile contact information & enter into online form (application guidance p. 12)
- ✓ Attach application attachments
 - ☐ GEPA Statement
 - ☐ ARP ESSER Plan,
 - ☐ Spending Plan,
 - ☐ Signed revised Program-Specific Assurances form



Superintendent Completes Form

Step 4:

- ✓ Superintendent should read Attestation carefully
- ✓ Enter name as electronic signature
- ✓ Enter date
- ✓ **Submit Form**

Questions?



Email scesser@ed.sc.gov

Visit [ARP ESSER Funding Information web page](#)

- Frequently Asked Questions
- Resources

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