

Minutes
Professional Review Committee Meeting

Date

Friday, May 17, 2024

Time

10:00 a.m.

Location

Video Conference via Teams

Dr. Jessica McLees, Chair

Committee Members Present: Jessica McLees, Judy Collazo, Kevin Eakes, Erin Hamel, Mark McCann, Brian Carruthers, Jerome Davis, and Jennifer Wise

Ex officio, non-voting member Present: Lishu Yin

Committee Members Absent: Reginald Williams, Michiko McClary, and Tria Grant

Ex officio, non-voting member Absent: Beverly Flythe

Office of Educator Services (OES) Staff Present: Jacki Walsh

I. Overview

- A. Meeting Called to Order
Jessica McLees called the meeting to order at 10:01 a.m.
- B. Quorum of Members Determined
Jessica McLees confirmed a quorum of members present for the meeting.
- C. Welcome from the Chair
Jessica McLees offered a welcome to the group and provided a brief overview of the meeting.
- D. Approval of the Agenda
Kevin Eakes made a motion to approve the agenda. Brian Carruthers seconded the motion. The motion carried.
- E. Approval of the Previous Month's Meeting Minutes
Mark McCann made a motion to approve the previous month's Professional Review Committee (PRC) minutes. Erin Hamel seconded the motion. The motion carried.

II. South Carolina Department of Education Information and Update Items

- A. On April 15, The Citadel notified the SCDE that it terminated the following program concentrations of the B.A. in Modern Languages: Teaching French, Teaching German, and Teaching Spanish. These concentrations were no longer offered for new students as of August 2023.
- B. On April 23, LEAP notified the SCDE that it will also offer the certification fields of: Middle Level Language Arts (Grades 5-8), English (Grades 9-12), Art (Pre-K - Grade 12), Music

Education - Choral (PK - Grade 12), Music Education - Instrumental (PK - Grade 12), Chinese (PK-12), and Spanish (PK-12).

- C. On May 14, North Greenville University notified the SCDE that they will terminate the Spanish Education programs beginning June 2024.
- D. Chair, Jessica McLees has resigned as a PRC member. The PRC will vote to fill her seat as chair at this meeting.
- E. Jacki Walsh thanked members for their participation in the CAEP workshop on May 15, 2024 and the CHE symposium on May 16, 2024.

III. PRC Membership Vacancy Votes

The PRC considered applications submitted for membership to fill a current vacancy from a private institution on the committee.

Several nominations were made to fill the current vacancy from a private institution of higher education. After discussion, Julie Fernandez from Charleston Southern University was the representative nominated to fill the vacancy. Jessica McLees made the motion to recommend Julie Fernandez to the SBE for PRC membership. Brian Carruthers seconded. The motion passed.

IV. PRC Calendar Vote

After discussion, the PRC voted to approve the proposed 2024-25 academic calendar.

V. PRC Chair-Elect Nominations and Vote

Because Dr. McLees has submitted her resignation, Dr. Brian Carruthers will serve as chair for the remainder of the academic year. The current academic year will close with a private institution representative chairing the committee. Due to this, a public institution nominee will be elected as chair for the next academic year.

There was a call for nominations for a new PRC chair for the 2024-25 academic year. Dr. Kevin Eakes was nominated for this role. Mark McCann made a motion, Jessica McLees seconded. The motion carried.

There was a call for nominations for a new PRC chair-elect for the 2024-25 academic year. Dr. Mark McCann was nominated for this role. Brian Carruthers made a motion, Judy Collazo seconded. The motion carried.

These new officers serve in these positions beginning August 2024.

VI. Initial Continuing Reports

The PRC considered the University of South Carolina-Aiken, Bachelor of Arts, Elementary Education Program. The PRC designated the program as State Recognized.

The PRC will consider the following continuing reports at the June meeting:

- A. University of South Carolina-Aiken (June Approval Items)
 - i. Bachelor of Arts, Early Childhood Education
 - ii. Bachelor of Science, Secondary Education: Mathematics
 - iii. Bachelor of Science, Secondary Education: Chemistry & Biology
 - iv. Bachelor of Arts, Secondary Education: English
 - v. Bachelor of Arts, Secondary Education: Social Studies

VII. Response to Conditions Report

The PRC will consider the following continuing reports at the June meeting:

- A. University of South Carolina-Columbia
 - i. Master of Arts in Teaching, Elementary Education
- B. University of South Carolina-Upstate
 - i. Bachelor of Science, Science (Biology and Chemistry)

VIII. New Business

None noted.

IX. Good of the Order

Kevin Eakes made a motion to adjourn the meeting. Jennifer Wise seconded the motion. The motion carried. The meeting adjourned at 10:42 a.m.