SOUTH CAROLINA DEPARTMENT OF EDUCATION

Assessment Rostering Guide

Version 26.7

Office of Information Technology

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South Carolina Department of Education

Contents

Revision History iv
Introduction 1
Purpose of this Document 1
Precode Communication 1
Precode Data Collection Overview 1
Data Certification Schedule 2
Precode Initialization 2
Precode Data Entry 2
Make Teacher- and Student-Level Corrections 2
Level Data Validations 3
Data Quality and Reporting (DQR) Application 3
Data Delivered to Contractors when Information is Missing in PowerSchool 3
Precode Data Submission 3
Inclusions and Exclusions 4
Other Information 4
SC-Alt Assessments 5
Identifying Students for Alternate Assessment 5
Other Required PowerSchool Fields 6
English Language Proficiency (ELP) Assessment 8
WIDA ACCESS and WIDA Alternate ACCESS 8
Coding English Proficiency in PowerSchool 8
Online Administration 8
Paper Administrations and WIDA Alternate ACCESS 8
National Assessment of Educational Progress (NAEP) 11
PowerSchool Fields 11
4K, 5K, and 2nd Grade Assessment Overview 12
PowerSchool Data Utilized by Testing Program 12
Teacher Information 13
myIGDIs Activity Code 0889 14
Disability Status 14
Score Data Entry 14

4K Assessment: GOLD® 15
Testing Dates and Data 15
District-generated Import Files 16
4K Assessment: myIGDIs Literacy and Numeracy 17
myIGDIs Integration 17
Assessment Dates and Score Entry 17
5K Assessment: KRA 19
Administration Window 19
Date Entry 19
Download KRA Precode Files 19
Upload KRA files to Online System 20
2nd Grade Assessments: CogAT/IA 21
Online or Paper Mode 21
Birthdate Corrections 21
English Language Proficiency (ELP) Assessment, Grades K - 2 21
Technical and Administrative Support 21
SC READY (Grades 3-8) & EOCEP 23
Timeline for Precode Files 23
Testing Mode Instructions 23
Print Materials and Mixed Mode (TDW Waivers) 24
Online Testing and Accommodations 25
SC READY / Creating Online Test Sessions/Registrations 26
SC READY / Homeroom Teacher 26
SC READY / Sort ID 26
SC READY / Teacher Information 27
EOCEP / Creating Online Test Sessions/Registrations 27
Standard EOCEP Activity Course Codes 27
Non-Standard (for students not enrolled in traditional credit-bearing courses) 28
Precoding for Students Testing in another School / Location 28
Tested School IDs 28
Reported School IDs 29
EOCEP for VirtualSC Students 29

Students without State ID Numbers 30
Career Ready Assessment (Grades 11 and 12) 31
Paper Administration 31
Online Administration 31
Appendix A: Alternative School Program List 33
Alternative School Program Contact: 35
Appendix B: Adult Education Program List 36
Appendix C: Dropdown Values for the Oral/Signed Admin field (Precode page) 40
ELA field 40
Math and Science fields 40

Revision History

Version	Date	Changes
26.7	10/2026	• Additions and corrections were made to the EOCEP non-standard rostering codes
26.6	08/2026	• Removed the precoding requirement on the Gifted and Talented Program Paper Assessment box on the Precode page in PowerSchool. • Updated Table 1 to indicate WIDA Alternate ACCESS is required for K students when they meet requirements • Updated the name and code number to 2301754 to the J. Harley Bonds Middle in the Alternative Programs list.
26.5	08/2026	• Link to the KRA data guidelines updated • Information for Teaching Strategies tech support updated
26.4	07/2026	•Revisions were made to the Alternative School Program list in Appendix A. •A Remote Enrollment section was added to Career Ready instructing how to manage records in the WIN Learning portal for students testing at alternate locations. •The SC READY instructions on Paper Test Transcription erroneously indicated grades 5 – 8 and is corrected to grades 3 – 8.
26.3	07/2026	• Revisions made across document formatting and wording. • Instructions to create specific program numbers when needed for SC READY and EOCEP have been revised. • Language was simplified and clarified in the SC READY testing waivers section. • Clarification was provided on the particular data points needed to create student registrations for SC READY and EOCEP.
26.2	04/2026	• The Teacher of Record information was updated to show that home room values are populated from the Home Room field on the Modify Info page in PowerSchool.
26.1	02/2026	• Teacher of Record information update: removed class code 1920 from ELA, Science is now limited to grades 4 and 6 and three codes 1201, 1942, and 1962 • Fixed typos in Appendix C and spacing errors throughout.

Version	Date	Changes
		• Minor formatting fixes to facilitate accessibility checks
26.0	01/2026	• Added 23 new codes to list of courses that log Teacher of Record information for SC READY • Char limit for materials sort field for SC READY increased to 20

Introduction

The Precode page in PowerSchool contains assessment-related student information available for vendors to pre-populate online testing systems, pre-assign answer documents and test booklets, and generate scannable documents/labels. Schools participating in the precode process are generally not required to manually code online sessions and paper documents for related assessments.

Purpose of this Document

This guide is a resource for school and district staff responsible for completing the precode process and is intended to be used in conjunction with the PowerSchool Student Information System (SIS) Data Entry Manual. The South Carolina Department of Education (SCDE) also provides critical precode announcements and updates through the Precode Listserv and by direct email communication to affected stakeholders (e.g., district Precode coordinators, district PowerSchool administrators, etc.)

Precode Communication

To ensure staff receive precode communication complete the following steps:

- Subscribe to the Precode Listserv by emailing precode@ed.sc.gov.
- Ensure contact information is accurate in the District and Entity Information Management System (DEIMS), located in the SCDE Member Center, for the following roles:
  - District information technology (IT) leaders
  - District test coordinators
  - PowerSchool IT contacts
  - Precode coordinators
  - Report card/accountability coordinators

Precode Data Collection Overview

All schools participate in precode data collection for student assessment rostering. The data must be entered in PowerSchool for submission to SCDE. Precode coordinators, district test coordinators, district PowerSchool administrators, and district technology coordinators must work together with other district and school personnel on precode.

Data Certification Schedule

Each year, the Office of Information Technology (OIT) publishes the Data Certification Schedule, which includes precode submission deadlines. This schedule should be reviewed periodically as dates are subject to change throughout the school year.

Precode Initialization

The district PowerSchool Administrator is responsible for running the precode initialization function each year before precode data are entered. This process deletes all values on the Precode page in PowerSchool (*except those listed below) for students currently enrolled in any selected school. This initialization will not clear field values for inactive students. **This means inactive students who become active after the initialization process is executed must have the data on the Precode page manually cleared.**

*The precode initialization function excludes removing values for students having the following checkboxes selected:

- Deaf-Blindness
- Multiple Disabilities
- Alternate Assessment
- Braille

Precode Data Entry

Refer to the SIS Data Entry Manual for precode data entry instructions and definitions of fields and values on the Precode page in PowerSchool.

Precode data should be entered in PowerSchool and submitted as early as possible. Doing so allows data errors to be reviewed and corrected, ensuring accuracy for school accountability reporting as well as rostering. While changes to certain demographic data can be made on a contractor's website or on answer documents during testing, the submitted precode data populate summary reports and longitudinal databases.

Make Teacher- and Student-Level Corrections

Contractors provide districts instructions to access online accounts once data are available. Districts should review the rosters in the online portal and make necessary corrections.

- Districts may not add, remove, or edit school names or SIDNs without approval from the Office of Information Technology.
- Ensure all students are assigned to their actual teacher.
- Student names and birth dates must be correctly indicated in PowerSchool.
- Manually enter data for students not precoded, if an option. Ensure that name, date of birth, and State ID are identical to the values in PowerSchool. (Note: for Ed-Fi integrated vendors, this may not be an option, which means data should be updated in PowerSchool and published.)

Level Data Validations

Regularly review and address the precode-related Level Data error reports and validations located in PowerSchool. This will ensure better data quality for rostering. District test coordinators (DTCs) should reach out to their district PowerSchool administrator for access to Level Data, if needed.

Data Quality and Reporting (DQR) Application

Data validations are available for review in the Data Quality and Reporting (DQR) application located in the SCDE Report Portal. DQR provides error reports disaggregated by school and errors type. District test coordinators should submit an eSupport ticket for access to the DQR application.

Data Delivered to Contractors when Information is Missing in PowerSchool

Ed-Fi requires student demographic (i.e., name, DOB, SUNS ID, etc.) and enrollment data to publish a student; therefore, any missing data will cause publishing errors, which prevent a student from being rostered. Additionally, if an assessment requires enrollment in a specific course, the student cannot be rostered when this information is missing.

Precode Data Submission

SCDE produces preliminary precode data files that allow for review and validation prior to submission to contractors. These are posted in the Advanced Data Transfer System (ADTS) located in the SCDE Member Center. Errors found in the files should be corrected in PowerSchool rather than the file itself.

Inclusions and Exclusions

Precode excludes the following student categories:

- **Graduated students** *Students*.*Grade_Level* value of "99"
- **Inactive, preregistered, and transferred-out students**
- **Non-funded students** (including home school and private school students) identified using "EEI" value in *Students*.*EntryCode* field
- **Students identified as no-shows** value of "NS" in *Students*.*ExitCode* and/or having an entry date on or after the exit date (*Students*.*Entry_Date* and *Students*.*Exit Date* fields.
- **Students not included in SC reporting** identified using a value of "1" in the *Include this student in state Reporting* PowerSchool field (S*tudents*.*SC_IncludeInReporting*).
- **Students without state ID numbers** (*Students*.*State_StudentNumber*) are not included in Precode. Data validation reports are available for identifying these students. Contact the district PowerSchool administrator concerning students without state IDs.
- **College Entrance Assessments** (ACT® and The College Board SAT®) are not part of the precode process.

All other active student records in instructional schools are included in precode processing.

Other Information

- Some districts have administered these tests in the past and may have a district account. Districts should make sure to use the account for the statewide administration.
- The District test coordinator should contact the vendor support if teachers are unable to log into the online system or enter scores.
- The SCDE provides precoding assistance at the beginning of the school year. Once the online systems are loaded, districts are responsible for their update with new student information.
- Review data requirements for student record inclusion in precode files, found in the "Inclusions and Exclusions" section of this document.

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SC-Alt Assessments

Students who take an alternate assessment must be taught and assessed on-grade-level standards (i.e., the Alternate Academic Achievement Standards (AAAS) or "grade level instruction." See 'South Carolina Alternate Assessment: Grade vs. Age' memo).

Table 1. *Alternate Assessments for Students who Meet Participation Criteria*

Grade	ELA / Math Alternate Assessment	Science Alternate Assessment	Social Studies Alternate Assessment	EOCEP (English 2, Algebra 1, Biology 1, USHC) Alternate Assessment	Career Ready Alternate Assessment	WIDA Alternate ACCESS *
K						Required
1						Required
2						Required
3	Required					Required
4	Required	Required				Required
5	Required					Required
6	Required	Required				Required
7	Required					Required
8	Required					Required
HS**				Required		Required
11					Required	

*The WIDA Alternate ACCESS is only for alternate assessment-eligible students who are also Multilingual Learners (MLs). High school students are required to take the assessment at all grade levels (9, 10, 11, and 12) unless they have exited the ML program.

**HS refers to students receiving instructions at the ninth-grade level or above. These students must complete all four subject-level high school alternate assessments by third-year cohort.

Identifying Students for Alternate Assessment

Students who take an alternate assessment must be identified using the following PowerSchool fields:

- *Alternate Assessment* (Precode page): must be checked.

- *True Grade* (SC Student Information page): must be coded if and only if the instructional grade is not an option in *Grade Level* for the school in which the student is served (e.g., a student at 11th grade level receiving services at a district middle school – True Grade would have a value of 11; the student's grade level would have a value of 8 or the highest allowable at the middle school).

- *Ninth Grade Code* (SC Student Information page): must be completed for students beginning their first year in a U.S. high school. Its value is the two-digit year of the spring semester for the year they entered ninth grade. (e.g., A student first receiving ninth-grade instruction in 2025-26 will have a *Ninth Grade Code* of 26). Once this code is set, it remains the same.

- Activity Codes for grades 9-12: Students are identified for alternate testing by activity codes (English, Algebra, Biology, and US History and Constitution) in Table 2.

Table 2. *Activity (Course) Codes for Alternate Assessment-Eligible Students*

Activity Code	Course Subject Name
48530000	English 2 (for SC Alt)
48540000	Algebra 1 (for SC Alt)
48550000	Biology 1 (for SC Alt)
48560000	US History and Constitution (for SC Alt)

Note: Neither *Grade Level* nor *True Grade* fields are used to precode for grade 9 and above alternate assessments. Students in grade 9 and higher must be enrolled in one or more of these activity codes to be rostered for the assessment.

Other Required PowerSchool Fields

- *Alternate Assessment Test Administrator First Name & Last Name* (Precode page): used to record the SC-Alt test administrator for students taking an alternate test. If left blank, the homeroom teacher of record on the Modify Info page is used. It is possible to enter the name of the same teacher in several different ways (e.g., Jane Doe, J. Doe, Jan Doe). Make every effort to enter data into these fields consistently.

- *Other Alternate Assessment Tested School ID* (Precode page): only populated for alternate-assessment-eligible students testing at a site other than the home/base

school in which enrolled in PowerSchool (leave blank if the student is tested at the home/base school). If populated, use the school ID of the test site.

- Students testing at McCarthy Teszler should be coded with 4207599.
- Students testing at Pine Grove should be coded with 9990300.
- Students testing at an official school should be coded with that school's SIDN.

SC-Alt Assessments Contact:

Roberta E. Turner
Office of Assessment and Standards
(803) 734-0564
returner@ed.sc.gov

English Language Proficiency (ELP) Assessment

WIDA ACCESS and WIDA Alternate ACCESS

South Carolina uses WIDA ACCESS and WIDA Alternate ACCESS as the annual English Language Proficiency (ELP) assessment to monitor the proficiency level of multilingual learners (MLs).

Coding English Proficiency in PowerSchool

The SCDE classifies students into ML and non-ML groups using the *English Proficiency* field in PowerSchool (*S_SC_STU_X.SC_Engl_Prof*) with values of "1", "2", "3", "4", "5", "6.0", "AW", "AL1", or "AL2". When manually entering students into assessment platforms, those coded "8" and "9" in PowerSchool are not ML. For students coded "AW", identification screening must occur before administering the English Language Proficiency (ELP) assessment; depending on results, these students potentially will not qualify for testing. All others are categorized as ML.

Consult the "South Carolina Proficiency Codes for the Multilingual Learner Program (MLP)" for descriptions of each level.

Online Administration

WIDA ACCESS is administered online. Paper waivers will not be accepted for the administration of WIDA ACCESS. District test coordinators will not need to order materials or precode anything for students taking WIDA ACCESS online; Additional materials needed for the online administration may be ordered during the Additional Materials Window through WIDA AMS. Customized test forms (e.g., Large-Print) and/or oral/signed administration materials for WIDA ACCESS are not ordered via precode.

Paper Administrations and WIDA Alternate ACCESS

- Online testing is not available for 5K; paper kits will be distributed. District test coordinators will not need to order materials for 5K students or enter information on the PowerSchool Precode page.

- Writing will remain a paper-based administration for students in grades 1-3.

- WIDA Alternate ACCESS is only available in paper format. Students taking the WIDA Alternate ACCESS should have the *Alternate Assessment* field checked on the PowerSchool Precode page.

- Students with an IEP or 504 plan accommodation for paper testing should have the *ELP Paper* checkbox checked on the Precode page as well as a Tier selection.

- Contact the English Language Proficiency Assessment & WIDA Program Manager concerning other students requiring paper assessments.

Exceptions to ELP Assessment:

- Students in 3- and 4-year-old kindergarten are not tested regardless of their *English Proficiency Level*.

- Students who previously met the exit criteria and are coded as "M1", "M2", "M3", "M4", or "8 Former ML" do not take the annual ELP assessment.

- Students who did not qualify for English language acquisition services from their initial screener are coded as "8 Never ML" and do not take the annual ELP assessment.

- English Proficiency Level "AW" students: Identification screening must occur before administering the ELP Assessment. Depending on results, these students might not qualify for testing.

- Less Than Four Domains (LT4D) -

In certain situations, students with disabilities may be unable to access certain domains of the assessment, even with the use of allowable accommodations. Districts may submit a request to SCDE to omit up to 2 domains if the student's disability impedes their ability to access a domain. To receive a composite score, no more than 2 domains can be omitted from the assessment. With the approval of the District Testing Coordinator, requests may be submitted annually from mid-October to mid-December. Only submissions for newly enrolled students will be accepted after the deadline to submit closes. Student documentation must be included in each request providing details as to why the requested omitted domain cannot be accessed by the student, including but not limited to the student's IEP, formal evaluations, eligibility documentation and progress monitoring. Refer to the SCDE website for updated policy and guidance. Decisions will be provided in early

January with enough time to order any additional materials or make testing arrangements to meet the students' needs.

WIDA ACCESS and WIDA Alternate ACCESS Contact:

Meghan Walters-Branham
Office of Assessment and Standards
(803) 734-0400
mgwalters@ed.sc.gov

National Assessment of Educational Progress (NAEP)

NAEP is administered annually to students at specific grade levels or specific ages in a sample of South Carolina schools. Districts with schools in the sample are notified. SCDE provides student data from the PowerSchool fields below to the NAEP Coalition. Data are obtained from the Ed-Fi data stream prior to the Coalition's deadline in November.

PowerSchool Fields

Refer to the *Student Information System Data Entry Manual for PowerSchool* for details.

Schools Table:

- DistrictCode
- School_Number
- Name

StudentCoreFields Table:

- PSCore_Legal_Last_Name
- PSCore_Legal_First_Name
- PSCore_Legal_Middle_Name

Students Table:

- State_StudentNumber
- DOB
- Gender
- Grade_Level
- Mailing_Zip
- FedEthnicity

S_SC_STU_X Table:

- SC_Engl_Prof
- PIP_Status
- SC_InstrSetting

StudentRace Table:

- RaceCD

NAEP Contact:

Jonathan Sedberry
Office of Assessment and Standards
(803) 734-8294
jasedberry@ed.sc.gov

4K, 5K, and 2nd Grade Assessment Overview

Included in this overview:

- Four-year-old kindergarten assessments (GOLD® and myIGDIs)
- Five-year-old kindergarten assessment (KRA)
- Second grade assessments (CogAT and Iowa Assessments)

PowerSchool Data Utilized by Testing Program

Table 3 outlines the PowerSchool data utilized for 4K, 5K, and 2nd grade assessment rostering. The asterisk indicates the field is used by the program vendor.

Table 3. *PowerSchool Data Fields for Assessment Rostering*

PS Display Name	PS Table	PS Field Name	Assessment Field Name	GOLD®	myIGDIs	KRA	CogAT / IA
School Number	Schools	School_Number	SchoolID	*	*	*	*
NA	Schools	District_Number	District	*	*	*	*
School Name	Schools	Name	School	*	*	*	*
Grade Level	Students	Grade_Level	Grade	*	*	*	*
True Grade	S_SC_STU_X	TrueGrade	N/A			*	*
Name (Last, First MI)	Users	Several fields	TeachName	*	*	*	*
ID	Users	TeacherNumber	TeachNbr	*		*	*
State ID	Students	State_StudentNumber	StateID	*	*	*	*
Student Number	Students	Student_Number	StudentID	*	*	*	*
Legal Name	StudentCoreFields	PSCore_Legal_Last_Name	LName	*	*	*	*
Legal Name	StudentCoreFields	PSCore_Legal_First_Name	FName	*	*	*	*
Legal Name	StudentCoreFields	PSCore_Legal_Middle_Name	MName	*		*	*

PS Display Name	PS Table	PS Field Name	Assessment Field Name	GOLD®	myIGDIs	KRA	CogAT / IA
DOB	Students	DOB	DOB	*	*	*	*
Sex	Students	Gender	Sex	*	*	*	*
Ethnicity	Students	FedEthnicity	Latino	*	*		*
Race	StudentRace	RaceCD	RaceI RaceA RaceB RaceP RaceW	*	*		*
Instructional Setting	S_SC_STU_X	InstrSetting	InstrSetting		*	*	*
English Proficiency Levels (PL)	S_SC_STU_X	Engl_Prof	English			*	*
1st Lang Spoken	S_SC_STU_X	First_Lang_Spoken	FirstLang	*			
Homeroom	Students	Home_Room	TeachName	*	*		*
Email	Users	Email_Addr	Teachemail		*		

Teacher Information

Teacher data from PowerSchool (name, Teacher ID, and email) are critical for early childhood precoding and are sourced from sections of activity codes (Table 4) in which students are enrolled. Students are rostered according to this activity code information. Students not enrolled in these activity codes are not rostered.

Table 4. *Early Childhood Roster Order and Activity Codes*

Order Number	4K GOLD (see note below for myIGDIs)	5K	2nd Grade
1	1750 (Half Day)	1761 (Full Day)	0896 (Homeroom)
2	1751 (Full Day)	0896 (Homeroom)	0897 (Homeroom)
3	0896 (Homeroom)	0897 (Homeroom)	
4	0897 (Homeroom)		

Note: Students are rostered according to the order (1 – 4) in Table 4. If a student is enrolled in more than one of these activity codes, the course ordered first and highest in the order is

the course in which the student will be rostered. For example, if a 4K GOLD student is in both a 1750 and 0896 activity code, the teacher information will be taken from the 1750 course; if a 5K student is in both 1761 and 0897, the teacher information will be taken from the 1761 course. Rostering issues arise when the rostering code appears more than once on the schedule. Therefore, when scheduling students, consider all the course activity codes being used and select one for rostering that won't duplicate another activity code. Students cannot be rostered if not enrolled in one of the activity codes listed above.

myIGDIs Activity Code 0889

PK4 students evaluated for myIGDIs must have 0889 added to their schedule. The evaluator must be the lead teacher of record for the course. For remotely enrolled students, create the section at the school where the student will be evaluated. This is a non-instructional, non-attendance, ungraded activity code used for rostering only.

Disability Status

Disability status is based on Instructional Setting (*S_SC_STU_X.InstrSetting*).

Score Data Entry

- Scores for all students must be entered in the online testing system.
- SCDE collects data at both the beginning (4K and 5K) and at the end of the school year (4K).
- Do not delete a student from the online system, even if the student transfers.

4K Assessment: GOLD®

Testing Dates and Data

- Score data for the first 45 days should be entered into the fall checkpoints.
- Score data for the last 45 days should be entered into the spring checkpoints.
- Checkpoints must be finalized to be included in the state data file.
- DTCs are encouraged to verify checkpoint completion and finalization prior to the deadline using the Assessment Status Report.
- Teachers can finalize checkpoints after a testing window ends by following these steps in the online system:
  - Checkpoint Tab – By Multiple Children
  - Change View – choose the appropriate test period (i.e., Fall YYYY/YYYY)
  - The SourceChildID field is populated by the student's State ID in PowerSchool. Note that the SourceChildID field is not visible in the online system. Districts that self-populate online systems must use students' State ID (*Students.State_StudentNumber*) as the field value.
  - The Identifier field is populated by the student's School ID.
  - The Student ID field (*Students.ID*) is populated by the student's PowerSchool ID.
  - GOLD has numeric Ethnicity ID and Race ID values. Table 5 outlines these values and their corresponding federal race/ethnicity codes.

Table 5. *Federal and Contractor Race/Ethnicity Codes*

Federal Race/Ethnicity Code	Contractor's Ethnicity ID Value	Contractor's Race ID Value
Blank	25	43
A	1	22
B	1	2
H	23	42
I	1	37
M	1	44
P	1	36
W	1	1

  - For the Language field in Gold, "0" is coded for students with an "8", "9", or blank in the PowerSchool *English Proficiency* field. All other students are coded as 1 (i.e., Multilingual Learner).

District-generated Import Files

New for 2026-27, bulk rostering will not be completed between the SCDE and the contractor. Districts are now responsible for uploading assessment roster files. The contractor can provide instructions.

This process must be completed as soon as possible, but no later than the end of August to ensure adequate time for teachers to enter documentation and complete the checkpoint by the end of the 45-day window. At district request, SCDE will provide a one-time set of precode files located in the Assessment folder in the Advanced Data Transfer System (ADTS). Log into the SCDE Report Portal for ADTS access. Consult the district Web Access Coordinator (WAC) if the ADTS link is not visible after logging in. Any data not included in the files will need to be manually added after the initial upload. Do not perform a second upload of district data; doing so will result in duplicate student information.

4K Assessment: myIGDIs Literacy and Numeracy

myIGDIs Integration

- Data populating the myIGDIs portal are uploaded via an Ed-Fi integration. Therefore, all updates and changes to student records must be made in PowerSchool and published; manual changes via the portal are not possible. Updates to records in the portal appear within 24 – 48 hours of publishing.

- Districts receive access to the myIGDIs system once the vendor opens the online portal. Teachers with classroom data uploaded to the portal will receive an automated email to establish their account for the year. Therefore, teachers must have a working email account in PowerSchool.

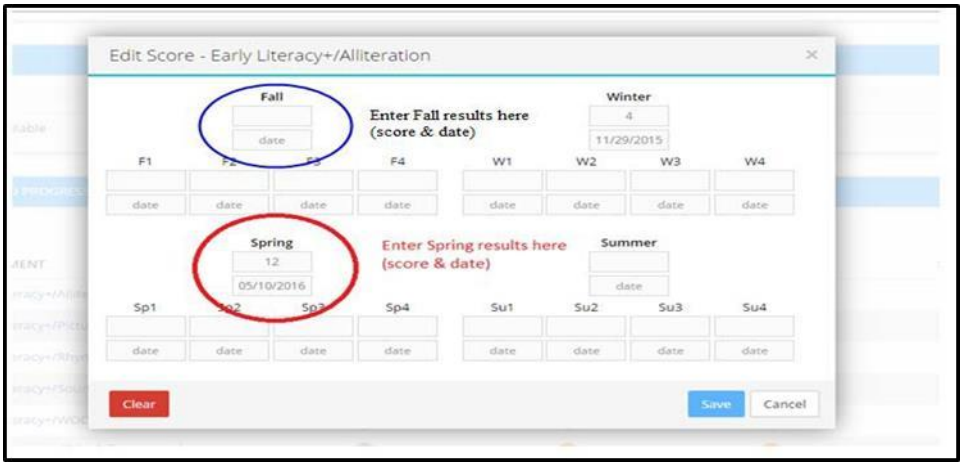
- DTCs should consult their district PS administrator when students do not appear in the portal after the 24-48 period. A starting point is to confirm that the student is enrolled in the 0889 course activity code with the evaluator assigned as the lead teacher of the course. Districts must be using State Reporting version 26.5.2.0 or higher to roster for myIGDIs.

Assessment Dates and Score Entry

- Fall scores may be entered after the fall assessment window closes. Teachers enter the results from the **first 45 days** in the **Fall** screening field. At district discretion, fall scores can continue to be entered after the fall testing window closes, but all data entry must be completed no later than November 14 due to the system rollover for the winter checkpoint.

- Teachers enter the results from the **last 45 days** in the **Spring** screening field:

Figure 6. *Entering Test Scores for Fall and Spring Screening*



- Table 6 correlates myIGDIs ethnicity and race codes to federal codes:

Table 6. *Race and Ethnicity Codes*

Federal Race/Ethnicity Code	Value Submitted to Contractor
H	Hispanic/Latino
B	African/African-American
A	Asian/Asian-American
P	Pacific Islander
I	Native American
W	Caucasian/White
M	Multi-ethnic

- For the *StudentIEPStatus* field, "Yes" is coded for students with an instructional setting of "SE", "SR", or "SP". All other students are coded as "No."

- For the *StudentELLStatus* field, "No" is coded for students with an "8", "9", or blank in the *English Proficiency* field. All other students are coded as "Yes", i.e., English as a Second Language.

5K Assessment: KRA

Administration Window

- KRA is only administered during the first 45 days of school as determined by each district's calendar. Teachers may use the KRA app to administer a subset of items to students. Students can select an answer that is automatically scored and sent to the Ready for Kindergarten Online system.

Date Entry

Scores are entered by item, by student, or by using the spreadsheet feature. The spreadsheet feature provides an efficient way of entering data if scores are recorded by paper. There are no Save or Submit buttons throughout the teacher interface - once a score has been selected, that data point is saved. When looking at the spreadsheet, if all cells are highlighted in blue, all data have been entered; there is no formal Submit button. After the administration window has ended, all scores will be locked.

- For the IEP field, 'Yes' is coded for students with an instructional setting of "SE", "SR", or "SP"; "No" is coded for all other students.
- For the *Language* field, "No" is coded for students with an "8", "9", or blank in the *English Proficiency* field. All other students are coded as "Yes"; i.e., English as a Second Language.
- The Teacher ID is the *Users.TeacherNumber* field in PowerSchool. Interim teacher information is not accepted by KRA.
- Students without values for name, date of birth, and State ID are not rostered.

Download KRA Precode Files

KRA files are located in the Assessment folder in the Advanced Data Transfer System (ADTS). Log into the SCDE Report Portal for ADTS access. Consult the district Web Access Coordinator (WAC) if the ADTS link is not visible after logging in.

Districts must download four files:

- 3 data files for uploading:
  - *PRC (year) KRA <date> <district code> <district name> 1 STUDENTS.csv*

- *PRC (year) KRA <date> <district code> <district name> 2 TEACHERS.csv*
- *PRC (year) KRA <date> <district code> <district name> 3 ENROLLMENTS.csv*

- 1 summary file:
  - *PRC (year) KRA <date> <district code> <district name> SUMMARY.xlsx*

Upload KRA files to Online System

The district must upload the STUDENTS, TEACHERS, and ENROLLMENTS files into the KRA online system; use instructions located at http://dataguidelines.kready.org/Guides. Tables match on the following criteria:

- *Teachers.csv* updates teacher information already in the system based upon the email.
- *Teachers.csv* matches *Enrollments.csv* on the *Users.TeacherNumber* field in PowerSchool. The Teacher ID should be the one in the PowerSchool Users Table.
- *Students.csv* matches *Enrollments.csv* on the State Student ID.

2nd Grade Assessments: CogAT/IA

Online or Paper Mode

- Districts arrange paper testing directly with the vendor. Otherwise, students are testing online.

Birthdate Corrections

- If the student's birthdate is incorrect, do **not** use the document with the incorrect birthdate. Rather, manually code a new answer document with the correct date and correct the birthdate in PowerSchool.
- If the test was administered and scored using the incorrect birthdate, submit a request to re-score the document to the assessment vendor.

English Language Proficiency (ELP) Assessment, Grades K - 2

Refer to the English Language Proficiency (ELP) Assessment section for multilingual learners in grades K – 2.

Technical and Administrative Support

Table 7. *Technical Support Information for 4K, 5K, and 2nd Grade Assessments*

Test	Contacts
4K: MyIGDIs*	Online system questions: 1-800-338-4204 or email myIGDIs-Support@renaissance.com
4K: GOLD®*	Online system questions: +1 866-736-5913 (M – F, 7am to 9pm) or Teaching Strategies Support Portal
5K: KRA*	For online system questions: 1-888-602-8343 or fill out the KRA Technical support form
CogAT/IA	Testing support: 1-800-323-9540 or use online chat on the Riverside Microsite

myIGDIs, GOLD®, and KRA Test Administration Contact:

Meghan Walters-Branham
803-734-0400
mgwalters@ed.sc.gov

Second Grade CogAT/Iowa Administration Contact:

David Trombly
803-734-8274
dctrombly@ed.sc.gov

SC READY (Grades 3-8) & EOCEP

Timeline for Precode Files

Refer to Table 8 for how the precode files will be used for fall and spring administrations. (The precode process does not apply to the EOCEP and SC READY grade 3 reading summer administrations.)

Table 8. *Precode File Usage*

	EOCEP Fall/Winter & EOCEP Spring	SC READY
December Enrollment	Not Used	To determine TAM & Brochure quantities
October Precode	To load student records and to create test sessions (registrations)	Not Used
March Precode	To load student records and to create test sessions (registrations)	To load student records and to create test sessions (registrations); also, to print precode labels for grades 3 and 4 paper testers

Testing Mode Instructions

All parts of the ELA/English 2 assessment (writing and reading) must be taken in the same mode with the following exception:

- Districts with an approved Mixed Mode Testing Waiver may administer the Grade 3 and Grade 4 ELA assessment in mixed mode. Under this waiver, students complete all assessment items online except for the Text-Dependent Writing (TDW) item, which is administered in paper format.
- For SC READY, it is not required that students take every subject in the same mode.
- For EOCEP, all students must test online unless their IEP, 504 Plan or ILAP specifies paper testing.

All precoded student records are loaded into the online system and are placed into a test session/registration regardless of mode (online/paper) and materials ordered. Students marked for paper and loaded into the online system should not be removed from online

test sessions/registrations. For EOCEP and SC READY grades 5-8, trained staff will transcribe student responses into the online system.

Print Materials and Mixed Mode (TDW Waivers)

All orders for print materials (to include large-print and braille materials) will be placed online in the DRC INSIGHT portal during the online enrollment process.

- **SC READY TDW waivers for mixed-mode testing**
  Districts with an approved mixed-mode testing waiver may administer the Grade 3 and Grade 4 ELA assessment in mixed mode. Under this waiver, students complete all assessment items online except for the Text-Dependent Writing (TDW) item, which is administered in paper format.
  Districts submit a waiver application and if approved, districts pay and assume responsibility for complying with all mixed-mode testing procedures. Failure to do so could result in invalid scores.
  Waiver requests are submitted annually by the August deadline. Please send any questions to Crystal Huckabee at clhuckabee@ed.sc.gov in the Office of Assessment and Standards.
- **For SC READY**, ensure all students testing with paper (including those students who will be mixed-mode ELA testing in grades 3 and 4) are coded with a check in the "Paper" checkbox for all applicable subjects.
  - **Grades 3 and 4 mixed mode:** Precode labels will be provided for students marked as paper testers in the file. Labels will be provided on a separate sheet and sorted by grade and student name.
  - **Grades 3-8:** These students will be assigned the "Paper Test Transcription" accommodation in the INSIGHT portal so their online test form matches the print form for transcription purposes.
- **For EOCEP**, ensure all students testing with paper (only for students with IEP, 504 Plan, or ILAP) are coded with a check in the "Paper" checkbox in PowerSchool. These students will be assigned the "Paper Test Transcription" accommodation in the INSIGHT portal so their online test form matches the print form.

Table 9. *Precode Paper Fields*

Elem/Middle Paper	Middle/High EOCEP Paper
ELA	English
Math	Algebra
Science	Biology

Social Studies *(not administered this year)*	USHC

Online Testing and Accommodations

Oral Administration fields in PowerSchool are used to assign appropriate accommodations and test forms and should be precoded. If not provided by the deadline, it is the district's responsibility to mark accommodations manually in the INSIGHT portal before testing. Please note the following:

- Refer to Table 10 for Oral/Signed Administration information for online testing.
- Oral/Signed Administration is not an available accommodation for SC READY grade 3 ELA.

The PowerSchool Oral Administration fields in the subject area are used across testing programs. Some students may take both SC READY and EOCEP (e.g., 8th graders). Contact the SCDE for further instructions if the values for these fields should not apply to both testing programs for a student.

Table 1. *Oral/Signed Administration for Online Testing*

Student Needs:	**"Oral/ Signed" Value**	**Online Accommodation(s) Marked in Portal**	**SC READY Form Assigned**	**EOCEP Form Assigned**
No oral administration	NA	None	Any regular form	Any regular form
Oral admin for entire test	OA or OA12**	Oral Administration – Entire Test *Portal Display Name =* *Oral Administration Entire Test (N/A for SCR ELA gr 3)*	xxxP	xx0
Oral admin for Writing only	OA1	Oral Administration - Writing Only *Portal Display Name =* *Oral Administration Writing Only (SCR ELA gr 4-8 & English 2 only)*	xxxP	xx0
Oral admin for Reading only	OA2	Oral Administration - Reading Only *Portal Display Name =* *Oral Administration Reading Only (SCR ELA gr 4-8 & English 2 only)*	xxxP	xx0

Student Needs:	"Oral/ Signed" Value	Online Accommodation(s) Marked in Portal	SC READY Form Assigned	EOCEP Form Assigned
Signed Administration	AV	Sign Language Video *Portal Display Name =* *Sign Language Video (N/A for SCR ELA gr 3, BEACON 3-8 ELA, BEACON K-2)*	xxxP	xxxP

***OA12 value only applies to ELA and English 2. OA value should be used for all other subjects*.

SC READY / Creating Online Test Sessions/Registrations

The following information is used to create SC READY registrations:

- Grade, Subject, and Homeroom Teacher Last Name, First Initial
- OR - Grade, Subject, SORT ID
- OR - Grade, Subject

SC READY / Homeroom Teacher

The Home Room field (*Students.Home_Room*) at (Student Selection) > Student Profile > Modify Info in PowerSchool is the value populating TeachName in the precode file.

SC READY / Sort ID (ELASort, MathSort, or SciSort fields in PowerSchool) An alphanumeric entry up to 20 characters (e.g., 321, A12, AAA, etc.) in the sort fields may be used for student groupings to create online test sessions (no spaces or punctuation should be included in this field).

For example:
Gr6 Math Brown M
Gr5 ELA ABCD1234
Gr4 Sci

Online test sessions/registrations will be generated for all records included in the precode file, regardless of test mode indicated in the event a change in test mode is desired later.

SC READY / Teacher Information

Teacher information is collected for the Teacher of Record in a course section with one of the following activity codes:

- English/Language Arts in grades 3-8 (1001, 1010, 1930, 1940, 1950, 1960, 2001, 2010, 2012, 2970, 2980, 3024, 3025)
- Math in grades 3-8 (1110, 1931, 1941, 1951, 1961, 2110, 2112, 2971, 2981, 4122, 4114)
- Science in grades 4 and 6 (1201, 1942, 1962)

The following teacher information is collected:

- Teacher Number
- Teacher Certificate Number
- Teacher Last, First

EOCEP / Creating Online Test Sessions/Registrations

The following information is collected for EOCEP registrations:

- Teacher Last Name (TeachLName)
- Teacher First Initial (TeachFName)
- Section ID/SIS Code (411400CW-5)

Example: SmithB~411400CW-5

Online test sessions/registrations will be generated for all records included in the precode file.

Standard EOCEP Activity Course Codes

Table 2. *EOCEP Activity Course Codes*

Course Code	Course
4114	Algebra 1
4117	Intermediate Algebra
3025	English 2
3069	IGCSE English Language
3320	US History and Constitution
3221	Biology 1
4248	IGCSE Biology

Course Code	Course
3322	Dual Enrollment American History 1877 to Present (HIS 202)
3372	Advanced Placement US History
336D	IB US History

Non-Standard (for students not enrolled in traditional credit-bearing courses)

Table 3. *Non-standard EOCEP Rostering-Only Codes ("Placeholder" codes)*

Activity Code	Course
4857_ _00	English 2 (for EOCEP SPED rostering only)
4851_ _00	Algebra 1 (for EOCEP SPED rostering only)
4852_ _00	Biology 1 (for EOCEP SPED rostering only)
4858__00	US History and Constitution (for EOCEP SPED rostering only)

* The 7th and 8th characters MUST be coded with two zeros.

Precoding for Students Testing in another School / Location

Tested School IDs

Some students may be testing at a location that is not their reported ('zoned') location. This is typical for students in approved alternative and adult education programs. (See Appendices A and B for a list of approved programs and their SCDE-assigned program numbers.) Students may also be testing at residential treatment facilities, group homes, and other places for which a district has created a program number of three or more digits. These program numbers must be provided to the vendor for creation as testing sites in the portal.

When a student is taking the course in a location not considered a school (i.e., an entity without an official SIDN), remote enroll the student in PowerSchool (Student Selection > Courses and Programs > Registration > Remote and Summer School Registration). Consult the district PowerSchool administrator when remote enrollments are needed. The SCDE appendices of the *South Carolina School and Program Setup Guide for PowerSchool* should also be consulted when choosing a program number.

Print materials may be ordered for alternative testing locations during each assessment's online enrollment period. If the alternative testing location is not available in DRC's systems during the enrollment period, contact DRC customer service.

This remote enrollment method is necessary to roster the student at the location where they will be testing. Students not testing at the location where the course is provided will need to be updated manually in the portal.

Reported School IDs

The Office of Assessment and Standards refers to the base school's ID as the "Reported School ID." For students who test in the reported school, the tested school ID and the reported school ID are the same.

- Scores will be provided under the reported school code even if the student tested elsewhere.
- A reported school code must always be a valid SIDN and cannot be blank.
- DRC will not load any precoded records with invalid or blank reported school IDs into the portal, whether uploaded via the precode process or manually entered. If an invalid reported school ID is entered, an error message will appear.
- It is the district's and school's responsibility to ensure all student records testing in alternate locations have a valid report-to (state-issued) SIDN associated with their record in the portal for online testers or on the label applied to their answer document for SC READY mixed-mode paper testers. Override labels for alternate testing locations should NOT be ordered or applied to student answer documents. Only labels with a valid state-issued SIDN should be used.

EOCEP for VirtualSC Students

VirtualSC students, who are enrolled in a public virtual school, are tested at their zoned/reported school (i.e., the "brick-and-mortar" school) with an SIDN. The reported school should assign the principal as the teacher of record for each gateway course offered at VirtualSC. Within each school, the student is listed under the principal in the online testing system.

EOCEP Precoding for VirtualSC Contact:
Katina Montgomery
803-734-0016
kmontgomery@ed.sc.gov

Students without State ID Numbers

The State ID is a required 10-digit field for all student records in the DRC Portal; the PowerSchool Student Number is no longer a required field.

Some non-public school students (e.g., home school, private school, adult education) may need to take SC READY or EOCEP but they do not have a State ID number. Prior to creating an ID, verify that the student has not already received a state ID through eScholar.

Students without a State ID number can be entered into PowerSchool and will be issued one at the next eScholar sync. These records should have an entry type of EEI and be excluded from state reporting – this will ensure the student is not included in accountability measures – and there is no need for them to publish to Ed-Fi. As a result, these students are not precoded and need to be manually entered in or imported to the DRC testing portal.

Alternatively, students may be manually entered into eScholar and issued a state ID without entry into PowerSchool and then entered into the DRC testing portal.

VirtualSC non-public students are included in the precode file given to the contractor. VirtualSC students from private or home schools who must take the EOCEP test at a district are loaded into online test sessions/registrations for that district and coded as Virtual School students.

SC READY Contact:
Crystal Huckabee
(803) 734-8282
clhuckabee@ed.sc.gov

EOCEP Contact:
Kirsten Hural
(803) 734-5981
khural@ed.sc.gov

Career Ready Assessment (Grades 11 and 12)

SCDE collects and reports precode data for the Career Ready Assessment in August for fall administration – primarily for 12th grade - and in December for spring administration – primarily for 11th grade. The data populate student demographic information for the online testing system or paper tests.

- Career Ready is given to students based on their 9GR value (Ninth Grade Code field *S_SC_STU_X.NinthGradeCode* on the South Carolina Student Information page).
- The *Career Readiness Grade 12 – Fall or Career Readiness Grade 12 – Spring* checkbox must be checked for 12th graders taking this test whether they are first-time test takers or retaking the exam. These students are precoded for fall and spring administration.
- WIN will allow districts and schools to add late student registrations after the initial file is provided to the testing company.

Paper Administration

Students needing a paper administration should have the *Career Readiness Paper* checkbox checked on the PowerSchool Precode page. If a student also needs braille, large print, or oral accommodations, then indicate this in the *Career Readiness Accommodations* and *Oral Accommodations* fields. These Power School fields are for paper administration only. Online accommodations must be requested through the WIN portal.

Note: If an oral admin script is needed, WIN provides 1 script and 1 admin guide for every 5 oral paper-based testing students.

Spring paper administrations are open to any 11th grade student; however, 12th grade students must test online unless the student has an IEP/504/ILAP requiring a paper administration. Fall paper administrations are provided only for students needing accommodation.

Online Administration

If the *Career Readiness Paper* box is not checked, the student will receive an online administration. Online oral accommodations are provided via SpeechStream, and

American Sign Language may also be requested. Instructions for enabling SpeechStream or American Sign Language are found in the WIN Test Administration Manual. This manual also describes how students may adjust the font size, enable zoom, or change the color scheme as needed.

Remote Enrollment

The enrollment pool functionality in the WIN portal should be used to create classes of students for any who are testing at a location other than their 'home' school. Teachers at the remote location are then given access only to this class. Please do not transfer the students to another school as this will not align with the Ed-Fi integration.

Career Ready Contact:
David Trombly
Office of Assessment and Standards
(803) 734-8274
dctrombly@ed.sc.gov

Appendix A: Alternative School Program List

This list may change each school year. These numbers should only be used for site identification. All student-level data should be reported to the student's home school.

Table 4. *2025-2026 Alternative School Program List*

District	Alternative School Program	Number
Abbeville	• Abbeville County School District Alternative School	0160750
Aiken	• The Center for Innovative Learning at Pinecrest • XSEL • SOAR Opportunity School	0201750 0201751 0201752
Allendale	• ASPIRE Academy	0301750
Anderson 1, 2, 3, 4 Anderson 5	• Renaissance Academy • ACE Academy (Anderson Center for Excellence)	0470750 0405750
Anderson 2	• Anderson School District 2 Alternative Program	0402750
Bamberg	• Second Chances Academy	0503750
Barnwell County School District	• Barnwell County Alternative Learning Center • Barnwell Alternative School	0601750 0601751
Beaufort	• Right Choices Program • Promising Students Program	0701750 0701751
Berkeley	• Berkeley Alternative School Next STEP Learning Center	0801750
Calhoun	• Calhoun County Public Schools Alternative Program	0901750
Charleston	• Daniel Jenkins Academy • Liberty Hill Academy • Turning Point Academy • Septima P. Clark Corporate Academy	1001756 1001750 1001752 1001753
Cherokee	• Copeland Academy	1101750
Chester County School	• The Learning Center	1201750
Chesterfield County School District	• Palmetto Learning Center	1301750
Clarendon 4	• Clarendon County Promise School	1406750
Colleton	• Colleton Academy for Success	1501750

District	Alternative School Program	Number
Darlington	• Darlington County Intervention School	1601750
Dillon 3, & 4	• Dillon County Academy for Academic and Career Advancement (DCAACA) Program	1704750
Dorchester 2	• RISE Academy	1802750
Dorchester 4	• Odyssey Educational Center	1804750
Edgefield	• Edgefield County School District Alternative Program	1901750
Fairfield	• Gordon Odyssey Academy	2001750
Florence 1	• Alfred Rush Academy	2101750
Florence 2, & 3	• Panther Academy	2103750
Georgetown	• Howard Alternative Placement Program	2201750
Greenville	• Sullivan Center High School Alternative Program • West Greenville Middle School Program • Donaldson Middle School Program • J. Harley Bonds Middle	2301752 2301758 2301753 2301754
Greenwood 50	• East End Academy	2450750
Greenwood 51	• The Learning Academy/Ware Shoals High School	2451750
Greenwood 52	• Flex Academy	2452750
Hampton 3	• Hampton County Academy of Success • GACE-Gator Alternative Choice Education	2503750 2503751
Horry	• SOAR Academy	2601751
Jasper	• JCAP-Jasper County Alternative Program	2701750
Kershaw	• The Continuous Learning Center	2801750
Lancaster	• Barr Street Learning Center	2901750
Laurens 55 & 56	• Laurens Preparatory Academy	3055750
Lee	• Lee County Flexible Academic Learning Center	3101750
Lexington 1	• Alternative Educational Services	3201750
Lexington 2	• New Bridge Academy	3202750
Lexington 3	• Pathways	3203750
Lexington 4	• Lexington School District Four Alternative Program	3204750
Lexington/Richland 5	• Academy for Success • Foundations Academy	3205750 3205751
Marion County	• Success Academy at Palmetto Education Center	3410750
Marlboro	• AMIkids Infinity School Marlboro	3501750
McCormick	• Chief Academy	3301750
Newberry	• Newberry Alternative School (NAS)	3601750

District	Alternative School Program	Number
Oconee	• Oconee Academy	3701750
Orangeburg	• Transformation Academy for Life Learners • Refocus Academy	3809750 3809751
Pickens	• Project Go/AR Lewis Opportunity School	3901750
Richland 1	• Olympia Learning Center	4001750
Richland 2	• Blythewood Academy	4002750
Saluda	• Saluda Opportunity Academy	4101750
Spartanburg 1-7	• Whitlock Flexible Learning Center	4207750
Sumter County	• Sumter Academy for Support and Intervention	4301750
Union	• Union County Achievement Academy	4401750
Williamsburg	• H.O.P.E. Academy	4501750
York 1	• York One Academy	4601750
York 2	• IMPACT	4602750
York 3	• Aspire High • Aspire Middle	4603751 4603752
York 4	• Oak Grove Academy High School Program • Oak Grove Academy Middle School Program	4604750 4604751

Alternative School Program Contact:

Aveene Coleman
Office of Student Support
(803) 734-3057
acoleman@ed.sc.gov

Appendix B: Adult Education Program List

These adult education sites are sorted by the fiscal agent district ID. Certain sites serve multiple districts. The **Site SIDN** column contains the ship-to site IDs. In most cases, this SIDN corresponds to the fiscal agent (e.g., 0160556 is the site SIDN for 0160).

The SC Charter School District (4701), Charter Institute at Erskine (4801), as well as districts with an SIDN beginning with 5 – except Palmetto Unified (5209) – do not have adult education programs and are not listed below.

Table 5. *Adult Education Program List*

District SIDN	District Name	Program / Site Name	Site SIDN	Fiscal Agent SIDN
0160	Abbeville	Abbeville Adult Education	0160556	0160
0201	Aiken	Aiken Adult Education	0201556	0201
0301	Allendale	Jasper-Allendale-Hampton Adult Education	2503556	2503
0401	Anderson 1	Anderson 1 & 2 Adult Education	0401556	0401
0402	Anderson 2	Anderson 1 & 2 Adult Education	0401556	0401
0405	Anderson 5	Anderson 3, 4, & 5 Adult Education	0405556	0405
0403	Anderson 3	Anderson 3, 4, & 5 Adult Education	0405556	0405
0404	Anderson 4	Anderson 3, 4, & 5 Adult Education	0405556	0405
0503	Bamberg	Bamberg/Barnwell Adult Education	0503556	0503
0601	Barnwell	Bamberg/Barnwell Adult Education	0503556	0503
0701	Beaufort	Beaufort Adult Education	0701556	0701
0801	Berkeley	Berkeley Adult Education	0801556	0801
1001	Charleston	Charleston Adult Education	1001556	1001
1101	Cherokee	Cherokee Adult Education	1101556	1101
1201	Chester	Chester Adult Education	1201556	1201
1301	Chesterfield	Chesterfield Adult Education	1301556	1301

District SIDN	District Name	Program / Site Name	Site SIDN	Fiscal Agent SIDN
1406	Clarendon	Clarendon Adult Education	1406556	1406
1501	Colleton	Colleton Adult Education	1501556	1501
1601	Darlington	Darlington/Lee Adult Education	1601556	1601
3101	Lee	Darlington/Lee Adult Education	1601556	1601
1704	Dillon 4	Dillon Adult Education	1704556	1704
1703	Dillon 3	Dillon Adult Education	1704556	1704
1802	Dorchester 2	Dorchester Adult Education	1802556	1802
1804	Dorchester 4	Dorchester Adult Education	1802556	1802
1901	Edgefield	Edgefield-McCormick Adult Education	1901556	1901
3301	McCormick	Edgefield-McCormick Adult Education	1901556	1901
2001	Fairfield	Fairfield Adult Education	2001556	2001
2101	Florence 1	Florence 1 Adult Education	2101556	2101
2102	Florence 2	Florence 2, 3, & 5 Adult Education	2103556	2103
2103	Florence 3	Florence 2, 3, & 5 Adult Education	2103556	2103
2105	Florence 5	Florence 2, 3, & 5 Adult Education	2103556	2103
2201	Georgetown	Georgetown Adult Education	2201556	2201
2301	Greenville	Greenville Adult Education	2301556	2301
2450	Greenwood 50	Greenwood Adult Education	2450556	2450
2451	Greenwood 51	Greenwood Adult Education	2450556	2450
2452	Greenwood 52	Greenwood Adult Education	2450556	2450
2503	Hampton	Jasper-Allendale-Hampton Adult Education	2503556	2503
2701	Jasper	Jasper-Allendale-Hampton Adult Education	2503556	2503
2601	Horry	Horry Adult Education	2601556	2601
2801	Kershaw	Kershaw Adult Education	2801556	2801
2901	Lancaster	Lancaster Adult Education	2901556	2901
3055	Laurens 55	Laurens Adult Education	3055556	3055
3056	Laurens 56	Laurens Adult Education	3055556	3055
3201	Lexington 1	Lexington 1 Adult Education	3201556	3201
3202	Lexington 2	Lexington 2 & 4 Adult Education	3202556	3202

District SIDN	District Name	Program / Site Name	Site SIDN	Fiscal Agent SIDN
3204	Lexington 4	Lexington 2 & 4 Adult Education	3202556	3202
3203	Lexington 3	Lexington 3 Adult Education	3203556	3203
3205	Lexington/Richland 5	Lexington/Richland 5 Adult Education	3205556	3205
3410	Marion	Marion Adult Education	3410556	3410
3501	Marlboro	Marlboro Adult Education	3501556	3501
3601	Newberry	Newberry Adult Education	3601556	3601
3701	Oconee	Oconee Adult Education	3701556	3701
3809	Orangeburg	Orangeburg-Calhoun Adult Education	3809556	3809
0901	Calhoun	Orangeburg-Calhoun Adult Education	3809556	3809
5209	Palmetto Unified	Palmetto Unified School District	5209556	5209
3901	Pickens	Pickens Adult Education	3901556	3901
4001	Richland 1	Richland 1 Adult Education	4001556	4001
4002	Richland 2	Richland 2 Adult Education	4002556	4002
4101	Saluda	Saluda Adult Education	4101556	4101
4207	Spartanburg 7	Spartanburg Adult Education	4207556	4207
4201	Spartanburg 1	Spartanburg Adult Education	4207556	4207
4202	Spartanburg 2	Spartanburg Adult Education	4207556	4207
4203	Spartanburg 3	Spartanburg Adult Education	4207556	4207
4204	Spartanburg 4	Spartanburg Adult Education	4207556	4207
4205	Spartanburg 5	Spartanburg Adult Education	4207556	4207
4206	Spartanburg 6	Spartanburg Adult Education	4207556	4207
4301	Sumter	Sumter Adult Education	4301556	4301
4401	Union	Union Adult Education	4401556	4401
4501	Williamsburg	Williamsburg Adult Education	4501556	4501
4602	York 2 (Clover)	Tri-District Adult Education	4602556	4602
4601	York 1	Tri-District Adult Education	4602556	4602
4604	York 4	Tri-District Adult Education	4602556	4602
4603	York 3 (Rock Hill)	Rock Hill Adult Education	4603556	4603

Adult Education Program Contact:

Nelecia Murrell
(803) 734-8070
nmurrell@ed.sc.gov

Appendix C: Dropdown Values for the Oral/Signed Admin field (Precode page)

ELA field

NA – Not applicable
No oral/signed administration needed.

OA1 – Oral Admin Audio
Student requires oral administration audio for EOCEP Writing only (or) SC READY ELA Writing only.

OA2 – Oral Admin Audio
Student requires oral administration audio for EOCEP Reading only (or) SCREADY ELA Reading only.

OA12 – Oral Admin Audio (ELA Writing & Reading/EOCEP Entire Test)
Student requires oral administration audio for EOCEP Eng2 Writing & Reading (or) SC READY ELA Writing & Reading.

AV – ASL Video
Online: Video Sign Language (VSL)

Math and Science fields

NA – Not applicable (Default)
No oral/signed administration needed.

OA – Oral Administration Audio
Student requires oral administration audio for the entire test.

AV – ASL Video
Online: Video Sign Language (VSL)