MYSCHOOL

What is NAEP?

The National Assessment of Educational Progress (NAEP) is a congressionally mandated project overseen by the National Center for Education Statistics (NCES) to continuously monitor the knowledge, skills, and performance of the nation's children and youth. As the "Nation's Report Card," NAEP has measured and reported on a regular basis what America's students know and can do in core subjects like reading, mathematics, writing, and science. For more information, visit **http://nationsreportcard.gov**

The MySchool website located at http://www.mynaep.com provides participating schools and districts with a convenient way to access details about the upcoming National Assessment of Educational Progress (NAEP). Use the MySchool website to do the following:

- ✔ View specific details about the assessment in your school such as assessment date, subjects, and number of students to be assessed;
- ✔ If necessary, learn how to prepare and submit your list of students from which NAEP will sample;
- ✔ Complete the NAEP School and Teacher Questionnaires assigned to your school;
- ✔ Contact the NAEP State Coordinator or your NAEP representative; and
- ✔ Print documents relevant to the current assessment.

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NAEP National Assessment of Educational Progress ™

How Do I Register?

Schools and districts selected for the current assessment can register for the MySchool website by following these simple steps:

- Go to **www.mynaep.com**;
- Click on the **"New MySchool users register here"** link; and
- Complete the Registration Form. For detailed instructions, click on **"Registration Help."**

To register, you will need to enter your MySchool registration number. If you are unsure about what your MySchool registration number is, contact your NAEP representative or call **800-283-6237**(NAEP) to find out.

An unlimited number of district and school staff can register to access the MySchool website!

1 NAEP Program

Upon login to the MySchool website, you will access the Step 1 page.

This page provides an overview of the current study and information about the history of NAEP, also known as the Nation's Report Card. Additional information in Step 1 includes:

- Detailed information about the assessment taking place in your school;
- An online NAEP School Data Collection Form with which you can update your school's information;
- A preview of all NAEP activities; and
- A word from your NAEP State Coordinator or NAEP representative.

2 The Student Sample

If you are requested to submit your list of students, you will find all the information you need to know in Step 2 of the MySchool website.

You can expect to find the following in Step 2:

- Instructions for preparing your student lists;
- Details on how to submit your student lists electronically to NAEP and the deadline for your list submission;
- Frequently asked questions about the online E-File system and the student sampling process; and
- Links to documents that will be provided to the school coordinator such as the Parent Notification Letter, and online Teacher and School Questionnaires for school staff members who were asked to complete a questionnaire for NAEP.

3 Preparing for NAEP

A NAEP representative will be visiting your school in January to finalize assessment arrangements. Step 3 provides information about how to prepare for that visit and what to expect when the NAEP representative arrives.

This information will include the following:

- The name and contact information for the NAEP representative visiting your school and the date of the visit;
- Details for the school coordinator on what will be covered during the preassessment visit; and
- Links to documents that will be discussed during the visit.

4 Assessment Day

Two weeks before the assessment date, you will have access to Step 4.

This page will have information about assessment day procedures and will include the following:

- The date and time of the assessment and name of the NAEP representative who will oversee the assessment activities at your school;
- Details about what will take place on the day of the assessment;
- The opportunity to participate in a chat about the assessment day activities;
- Links to Sample Questions Booklets that contain the NAEP student background questions; and
- Frequently asked questions about assessment day procedures.

5 After the Assessment

One week after the assessment, you will have access to Step 5.

When the assessment is over, you can access this page to find the following information:

- Details about how the NAEP results are scored and analyzed;
- Information about when the reports will be available;
- A featured chat about scoring and reporting the assessment; and
- Frequently asked questions about post assessment procedures.

Schools and districts also have the option of continuing to access MySchool throughout the year to get updates on the results of the assessment and links to other useful information.